WATERBERG DISTRICT MUNICIPALITY

DRAFT 2015/16 ANNUAL REPORT

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Chapter 1 –Executive Mayor Foreword and Executive Summary

1.1. Component A – Executive Mayor‘s Foreword

(a) Vision

“We are the energy hub and eco-tourism destination in Southern Africa”.

(b) Key Policy Developments

“No political democracy can survive and flourish if the mass of our people remain in poverty, without land, without tangible prospects for a better life. Attacking poverty and deprivation must therefore be the first priority of a democratic government” RDP Document 1994.

The Integrated Development Plan (IDP) of Waterberg District Municipality was highly rated by the Office of the MEC: Corporate Governance, Housing and Traditional Affairs for the year under review. A credible IDP is linked to the Service Delivery and Budget Implementation Plan (SDBIP),Municipal Turnaround Strategy, Provincial Growth and Development Plan, Limpopo Development Plan, Outcome 9 and, National Development Plan.

The 2015/16 financial year marks yet another successful local government election which was held 3rd of August 2016. The elections ushered a new era in the district with the merger of Modimolle and Mookgophong local Municipalities. The Municipal Demarcation Board (MBD) has re-determined the municipal boundaries of Modimolle LM and Mookgophong LM by amalgamating their municipal areas, with a view to optimize financial viability. The District has played are major role in process of establishment of the new entity Lim 368, with a new amalgamated council of 28 councillors which was inaugurated on 24th of August 2016.

(c) Key Service Delivery Improvements

The core business of the Waterberg District Municipality is disaster management and fire-fighting services in the whole district area. Waterberg District Municipality was able to achieve unqualified opinion in 2015/16 financial year. The district-wide Performance Management System’s intention is to support the local municipalities on the following areas:

- Alignment between the IDP and the SDBIP.
- Ensuring that 90% of the performance information is done internally.
- District Monitoring and Evaluation Forum
- Consistent assessment of the Senior Managers.
- Audit Committee reporting to Council on performance information.

Challenges:

- Need to apply the concept of organizational development more firmly.
- Cascading of Performance Management Systems to the non- Section 57 Managers.
- Struggling to implement forward planning.
- Inability to reward team performance.
- Grand dependency.

(d) Public Participation

The Integrated Development Plan Representative Forum is a tool for the observations on the progress made relating to the Key Performance Indicators (KPIs) and was also used to give feedback on the implementation of the IDP through the SDBIP. In the 4 district-wide forum meetings, performance of on **35** Key Performance Indicators across the 6 Key

Performance Areas was reported with the emphasis on the Capital Expenditure trends, Municipal Infrastructure Grant in particular.

(e) Future Actions

The District is engaging labour through the Local Labour Forum with a view of ensuring that the performance management system is cascaded to the lower levels, looking on the grounds of the financial status of the municipality. The municipality intends to improve its co-ordination and supporting role to its six local municipalities on matters of performance by vigorously implementing forward planning in order to ensure that CAPEX is above 55% in all our institutions.

The review of the PMS framework has also prepared the way to develop an Integrated Reward Policy which will accommodate the cascading of the PMS. CoGHSTA is also assisting WDM to entrench the performance culture which will improve performance of the municipalities.

(f) Agreements / Partnerships

The district was the appointed as the implementing agent for MWIG and MIG projects for Modimolle, Mookgophong and Thabazimbi Local Municipalities. MWIG Projects were implemented successfully with the exception few Modimolle Projects. The Upgrading of Thabazimbi waterworks, MIG Project will be completed in September 2017.

(g) Conclusion

Waterberg District Municipality is determined to cascade its Performance Management System in order to regain the clean audit outcome. For financial year 2015/16 3 municipalities in the district had achieved unqualified audit opinion (Waterberg District, Bela-Bela, & Lephalale), Modimolle & Mookgophong achieved Qualified and Mogalakwena and Thabazimbi achieved disclaimers. All municipalities in the district had made commitment to improve on their current status as part of COGTA campaign to achieve clean audit.

The success of Waterberg District Municipality can only be proclaimed as such when all local municipalities are able to improve their performance which will lead to positive audit outcomes. This can be achieved by making sure that the existing IGR forums are functional.

____

S.M Mataboge
Executive Mayor

1.2. Component B- Executive summary – Municipal Manager's Overview

Waterberg District Municipality (WDM) is determined to take performance to another level of excellence. The desire to achieve a clean audit from the current unqualified is the constant challenge and motivation which is experienced by every employee in the municipality.

The ability to have the Integrated Development Plan (IDP) for the past six years which is credible and its alignment with the Service Delivery Budget and Implementation Plan (SDBIP) motivate the institution to achieve the clean audit.

The most critical challenge for WDM is to reduce the high rate of the roll over projects. This need innovative ways of dealing challenges (forward planning). The Budget and Treasury Office has indicated excellence performance. Office of the Executive Mayor was outstanding in implementing its projects in the year under review. Despite these, the CAPEX of 45.93% with the variance of 63.87% is due to MIG funds which were transferred in March 2016.

The establishment of the Municipal Public Accounts Committee (MPAC) and the functioning of the Audit Committee have assisted the municipality to strengthen its oversight role. The District is co-sharing the Audit Committee with the Modimolle and Bela-Bela Municipalities.

Waterberg has been appointed as the implementing agent for MWIG and MIG projects for Modimolle, Mookgophong and Thabazimbi local municipalities. MWIG projects are at 85% complete with the few remaining projects in Modimolle to be completed. The Thabazimbi waste water treatment plant will be completed in September 2017 as per scope of work.

Having regard to the importance of community involvement in the implementation of the PMS, the organisation will continue to afford the community its role in ensuring that as the organisation we promote principles of public accountability and good governance. The cascading of the PMS and recorded improvement will improve the image of the municipality in the eyes of the different stakeholders. Most importantly, the municipality will continue to put premium value on public participation. The views of the stakeholders are and will always be important

The filling of the vacant post for senior managers will strengthen our call to improve the quality of lives of many people in our communities. Their experiences and skills will be demanded now and then. In our attempts to professionalise local government, it is expected of all employees to live up to the values, vision and mission of the municipality. It is our intention to recognise and reward performance management as a critical element in a modern municipality.

____

M.S Mabotja

Municipal Manager

1.3. Municipal Function, Population and Environment Overview

Waterberg District Municipality is a Category C municipality and it derives its powers and functions from chapter 7 of the Constitution and the Municipal Structures Act. In terms of its IDP, it performs the following functions: Air pollution, Firefighting services, Disaster Management, Municipal Abattoir, Municipal Health Services, Local Economic Development, Municipal Planning and Municipal Roads. It is critical for the organogram to be aligned to the IDP in order to allocate resources that can enable it to perform its legislative mandate.

1.3.1 Demographics

According to the Census 2011, the population growth rate was 1, 2% over a 10 year period.

	Male	Female	Total
Thabazimbi	42 773	29 072	71 845
Lephalale	56 704	48 259	104 964
Mookgophong	15 748	14 760	30 509
Modimolle	30 614	29 760	60 373
Bela-Bela	28 799	27 603	56 401
Mogalakwena	137 512	158 285	295 796
Waterberg	**312 150**	**307 739**	**619 889**

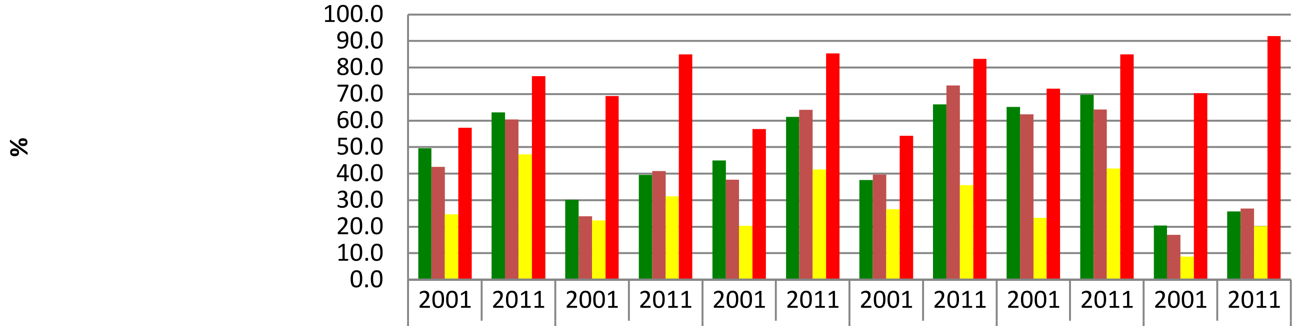
Figure1. Demographics: Census 2011

The district area is both a hot and semi-arid in nature. The rain falls mainly in January and December. There are a number of places of which its biodiversity is a source of tourism attraction. There are Municipalities which had been proclaimed by the Department of Environmental Affairs to be contributing to pollution within the as a result of mining activities which had raised some environmental concerns. The District Municipality has a mandate to deal with air quality issues. Such municipalities are as follows:
-Mogalakwena, Thabazimbi and Lephalale

1.3.2. Service Delivery Overview.

The service delivery of the municipality is mainly confined to the disaster management and firefighting services. Unlike the other district municipalities in the Province, Waterberg District Municipality it is not a water services authority. The 6 local municipalities are responsible for providing basic services.

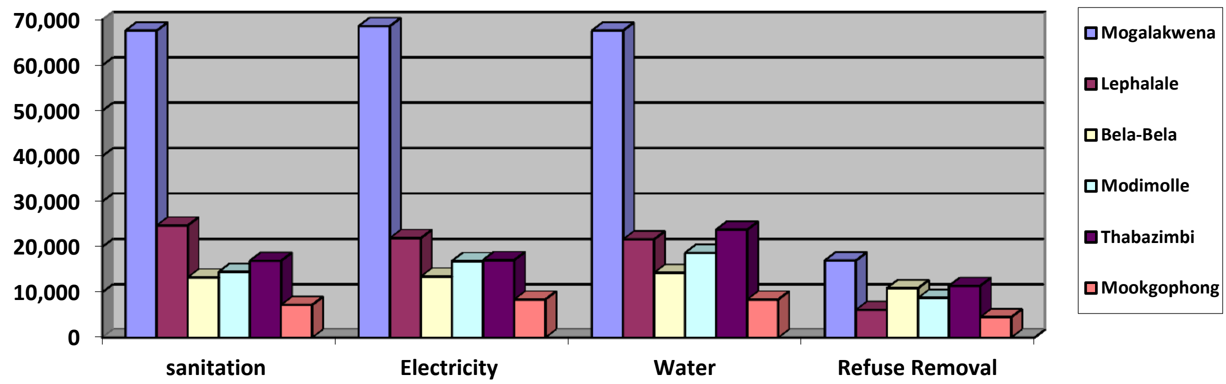
The provision of basic services to households is summarized as follows:



	2001	2011	2001	2011	2001	2011	2001	2011	2001	2011	2001	2011
	Thabazimbi		Lephalale		Mookgophong		Modimolle		Bela-Bela		Mogalakwena	
Flush toilet connected to sewage	49.5	63.1	30.1	39.5	45.0	61.4	37.6	66.1	65.2	69.7	20.5	25.8
Weekly refuse removal	42.5	60.4	24.0	41.0	37.7	64.1	39.7	73.3	62.4	64.2	16.9	26.8
Piped water inside dwelling	24.7	47.3	22.4	31.4	20.3	41.6	26.6	35.7	23.3	41.9	8.7	20.2
Electricity for lighting	57.3	76.8	69.3	85.0	56.8	85.3	54.3	83.3	72.0	85.0	70.4	91.8

Source : Stats SA 2011

Figure 2.Basic Services



1.3.3 Backlogs

Municipality	Sanitation	Electricity	Water	Refuse Removal
Bela Bela	7%	5%	0%	0%
Lephalale	10%	5%	6%	54.19%
Modimolle	11,50%	12.1%	4,7%	0%
Mogalakwena	42%	9%	8%	34.08%
Mookgophong	12.2%	0%	0,8%	0%
Thabazimbi	18%	24%	18%	0%
Waterberg	**16.78%**	**9.18%**	**6.25%**	**14.71%**

NB: The highest backlogs are recorded in Refuse Removal mainly because there are 198 villages in both Lephalale and Mogalakwena local municipalities.

1.3.4 Basic Services

Water

Municipality	Total HH	HH with access	% Backlog
Bela-Bela	18068	18068(100%)	0%
Modimolle	19 809	18 874(95.30%)	4.7%
Mogalakwena	79 396	72 923(92%)	8%
Mookgophong	9 147	9147(100%)	0%
Lephalale	29 880	28 208(94%)	6%
Thabazimbi	25 000	20 577(82%)	18%
Waterberg	**181 220**	**167 797**	**6.25%**

Sanitation

Municipality	Total HH	HH with access	% Backlog
Bela-Bela	18068	16 768(93%)	7%
Modimolle	19 809	17 525(88,49%)	11,50%
Mogalakwena	79 396	46 396(58%)	42%
Mookgophong	9 147	7 940(86,8%)	12.2%
Lephalale	29 800	26 805(90%)	10%
Thabazimbi	25 000	20 577(82%)	18%
Waterberg	**181 220**	**136 011**	**16.78%**

Electricity

Municipality	Total HH	HH with access	% Backlog
Bela-Bela	18068	17 150(95%)	5%
Modimolle	19 809	17 150(85%)	12.1%
Mogalakwena	79 396	71 163(91%)	9%
Mookgophong	9 147	9 147(100%)	0%
Lephalale	29 800	28 515(95%)	5%
Thabazimbi	25 000	19 127(76%)	24%
Waterberg	**181 220**	**167 593**	**9.18%**

Refuse Removal

Municipality	Total HH	HH with access	% Backlog
Bela-Bela	18068	18068	0%
Modimolle	19 809	19 809	0%
Mogalakwena	79 396	52 342	34.08%
Mookgophong	9 147	9 147	0%
Lephalale	29 800	13 652	54.19%
Thabazimbi	25 000	25 000	0%
Waterberg	**181 220**	**138 018**	**14.71%**

1.3.3 Financial Health Overview

WDM is grant dependent which makes it difficult to generate its own revenue. Its management of financial resources is showcased by its unqualified audit outcome.

The internal control systems are used diligently and financial policies are strictly followed.

Details	Original budget	Adjustments budget	Actual
Income :			
Grants	R146 318 000	R175 553 000	R 147 813 891
Investment Revenue	R 5 230 000	R 5 230 000	R10 385 263
Other	R24 000	R24 000	R128 651
Abattoir	R2 034 000	R1 734 000	R1 255 604
Subtotal	R153 669 000	R182 541 000	159 582 909
Less Expenditure :			
Employee Cost	R74 336 000	R75 197 000	R64 616 463
Remuneration of Councillors	R6 808 000	R6 808 000	R6 717 206
Depreciation and asset impairment	R7 423 000	R7 543 000	
Transfers & Grants (project expenditure)	R38 449 000	R96 829 000	R36 119 517
Other expenditure	R39 585 000	R39 585 000	R18 603 884
Subtotal	R166 601 000	R322 791 000	126 057 070
Surplus / (Deficit) for the year	(R12 932 000)	(R140 250 000)	(R33 525 839)

Operating ratios

The municipality has to devise ways and means of bringing the salaries and wages budget to the acceptable standard of 32 % failing which the core mandate of service delivery will be compromised seriously.

Actual Remuneration (Employee & Cllr) as a % of total operating expenditure R 71 333 669 71 333 669/126 057 070 =56%
Actual Repairs and maintenance as a % of Property, Plant & Equipment R 1 442 300 1 442 300/59 120 292 =2%
Actual Current ratio: Current Assets vs Current Liabilities 232 739 054/98 741 405 =235%

1.3.4 Organizational Development (OD) Overview

Organizational development is beginning to grow in the municipal environment. As a result OD in its wide scope is still new and municipalities are beginning to appreciate its importance. As mentioned earlier, the PMS was not cascaded, a few People with Disabilities are appointed, and accessibility of the building, diversity management and important topics such as emotional intelligence, talent management and organizational culture still need some attention.

In general the municipality through its Human Resources Division is giving attention to issues of skills development through its Workplace Skills Plan whilst the Strategic Division is dealing with performance management issues. As a result the Senior Managers' performance reviews were conducted throughout the year.

1.3.5 Auditor General Report

WDM received unqualified report for **2015/16FY.** Management also work as a team and issues of audit queries are addressed throughout the year with the support of the political leadership and it is also a permanent item on the agenda of the Chief Financial Officers' Forum and the Municipal Managers' Forum.

1.3.6 Statutory Annual Report Process

No	Activity	Time frame
1	Consideration of the next financial year's Budget and IDP Process Plan except for the legislative content, the process plan should confirm in- year reporting formats to ensure that reporting and monitoring feeds seamlessly into Annual Report process at the end of the Budget/IDP implementation period	July
2	Implementation and monitoring of approved Budget and IDP commences(in- year financial reporting	
3	Finalise 4th Quarter Report for previous financial year	
4	Submit draft Annual Report to Internal Audit and Auditor-General	
5	Audit/Performance Committee considers Draft Annual Report of Municipality	August
6	Mayor tables the unaudited Annual Report	
7	Municipality submits draft Annual Report including consolidated Annual Financial Statements and Performance Report to Auditor General	
8	Annual Performance Report as submitted to Auditor General to be provided as input to the IDP Analysis Phase	
9	Auditor General assesses draft Annual Report including consolidated Annual Statements and Performance data	November
10	Municipalities receive and start to address the Auditor General's Comments	
11	Mayor tables Annual Report and audited Financial Statements to Council complete with the Auditor General's Report	
12	Audited Annual Report is made public and representations are invited	
13	Oversight Committee/ Municipal Public Accounts Committee assesses Annual Report	
14	Council adopts Oversight Report	March
15	Oversight Report is made public	
16	Oversight Report is submitted to Provincial Departments	
17	Commence of draft Budget/IDP finalization for next financial year: Annual Report and Oversight Report to be used as input	January

2. Chapter 2

INTRODUCTION TO GOVERNANCE

Waterberg District Municipality is a category C municipality and has an Executive Mayoral System. The Council comprises of 35 councillors of which composed of directly and indirectly representatives and 3 traditional leaders. The majority of the councillors are from the ANC with DA and FF-PLUS and COPE as opposition parties.

Throughout the year, the Municipal Manager as the head administration played his role in terms of section 55 of the Municipal Systems Act. Amongst many of his roles, the Municipal Manager was able to advise the political structures and political office bearers of the municipality and also carried out the decisions of the political structures and the political office bearers of the municipality. It is the responsibility of the Municipal Manager to advise council to take decisions which are in line with legislation and policies of the municipality.

The IDP review was used as main public participation tool which implemented /used to allow the communities to participate in the affairs of the municipality. The IDP Representative Fora were convened by the Office of the Municipal Manager, chaired by the Executive Mayor. The Ordinary Council meetings and the Portfolio were organized throughout the year and were chaired by the Mayoral Committee Members and eventually reported to the Mayoral Committee and the Council.

During the year under review, the Municipal Manager had also convened the Municipal Managers Forum which is attended by the local municipality municipal managers from the 6 local municipalities, the WDM section57 managers and the senior managers of the 12 sector departments within the District. As a technical committee they prepare technical reports which are presented in the District Intergovernmental Relations Forum. This forum (District IGR Forum) also served as preparation for the Provincial IGR Forum whereby the Executive Mayors presented their District wide reports. EXCO Lekgotla decisions are discussed and implemented based on the reports. Discussions and resolutions presented at Exco Lekgotla are also presented at Min-Mec Meetings.

The implementation of the Performance Management System also serves as tool which is used to hold the Senior Managers accountable for their performances. The Municipal Manager himself assessed his Senior Managers and was assessed by the Executive Mayor. The IDP Representative Forum was used to report the performance of the council to the community. Over and above all these, the Executive Mayor had also convened izimbizos to report back to the community on all matters of service delivery. To improve on the effectiveness of the process, after every imbizo, the Office of Executive Mayor drafted a follow up programme on all the issues that were raised.

2.1 Component A-Political and Administrative Governance

2.1.1 POLITICAL GOVERNANCE

Section 52 (a) of the Municipal Finance Management Act provides that the Mayor must provide general political guidance over the fiscal and financial affairs of the Municipality. The Mayoral Committee is also established in terms of Section 79 of the Municipal Structures Act. Section 80 committees namely Budget and Treasury Office, Transformation and Administration, Infrastructure Development, Planning and Economic Development, Special Projects and Community Committees are chaired by the Mayoral Committee members.
Municipal Public Accounts Committee comprising of 10 members was established to play an oversight role and work closely with the Performance Audit Committee and the Audit Committee.

2.1.2 COUNCIL

Council is the legislative arm of the Municipality and highest decision making body over issues such as approval of the Budget and the IDP. These are functions that cannot be delegated to any Committees of the Council.

2.1.3 POLITICAL MANAGEMENT TEAM

Executive Mayor
Cllr NR Mogotlane

Speaker
Cllr K.S Lamola

Chief whip
NS Morumudi

2.1.4 Mayoral Committee & Section 80 Committees

At least 5 meetings convened by the Portfolio Committees were able to process items for the Mayoral Committee and Council at least on a quarterly basis.

COUNCIL COMMITTEES [SECTION 80]

BUDGET AND TREASURY
Z. Mosam –chairperson
P.M Mahlangu
L.J Lebelo
P.A Scruton
A.R Ramogale
TRANSFORMATION & ADMINISTRATION
M.L Moremi (Chairperson)
L.C Kganyago
S.I Manala
L.S. Manamela
PLANNING & ECONOMIC DEVELOPMENT
S.M Molekwa –Chariperson
Kekana V.H
M. E. Manganyi
T.M Kekana
INFRASTRUCTURE
K.S Lamola –Chairperson
R.N Monene
N.G Mojela
A. F. Basson
L. N. Ngwetjana
SOCIAL DEVELOPMENT
B.S Mhlanga (Chairperson)
D.P Motlouneng
M.J. Selokela
F. M. Masalesa
M. J. Sekhu
Kgoshigadi R.R Taueatsoala
COMMUNITY SERVICES
R. Z. Moeletsi(Chairperson)
M. P. Nyama
R. L. Mahlaela
G.B. Koadi
T.E Mokonyane
SPECIAL PROJECTS
M.M.A Mogotsi (Chairperson)
N.W. Sethoga
M. D. Phokela
R.L.R Monoa
Kgoshi L.V Kekana

2.1.5. Section 79

Municipal Public Accounts Committee (MPAC)

MPAC comprising of 10 members was established in 2011 to play an overall oversight role and work closely with the Audit Committee and Performance Audit Committee. To formalize the role, Council had approved the terms of reference which are meant to guide the MPAC as to how it must do its business within the ambit of the law. The district-wide programme was developed to assist the local municipalities to perform their functions effectively within the correct timeframe. The committee met 4 times to deal with the business of the Annual Report.

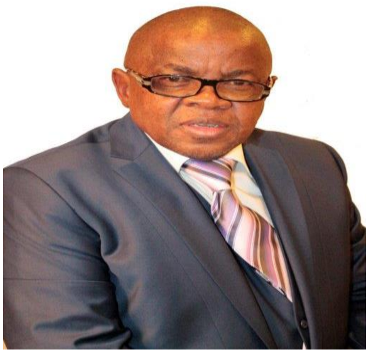
Number	Position	Names	Political Party
1	Chairperson	Cllr LC Kganyago	African National Congress
2	Member	Cllr AF Basson	Democratic Alliance
3	Member	Cllr DP Motlohoneng	Congress of the People
4	Member	Cllr AR Ramogale	African National Congress
5	Member	Cllr PM Mahlangu – replaced Cllr MH Ledwaba	African National Congress
6	Member	Cllr NG Mojela	African National Congress
7	Member	Cllr MJ Selokela	African National Congress
8	Member	Cllr LJ Lebelo	African National Congress
9	Member	Cllr RLR Monoa	African National Congress
10	Member	Cllr R.N. Monene	African National Congress

2.1.6 POLITICAL DECISION MAKING

Council had met 9 times during the financial year under review and 5 special council meetings and 4 ordinary council meetings were convened. Out of 52 Council resolutions taken 21 were resolved and 31 on progresses by June 2015. It is normal procedure for Portfolio Committee meetings to be convened before Council and some special Council of the decisions was on the tabling of the IDP/Budget/SDBIP and the Adjustments budget.

2.2 ADMINISTRATIVE GOVERNANCE

In terms of section 54A of the Municipal Systems Amendment Act, the Municipal Manager is appointed as the Accounting Officer. Apart from being head of administration, he is also important link with the political office bearer.



M.S Mabotja
Municipal Manager

The Office of Municipal Manager comprises of 2 divisions namely: Strategic Planning & Support and Internal Audit.

G.Tloubatla
Chief Financial Officer:
Budget and Treasury Office comprises of 3 divisions namely: Supply Chain Management, Revenue Management, Reporting and Expenditure Management Division

RN Makgata
Manager: Infrastructure Development.
The department comprises of 2 Divisions namely: Capital Programme & Road Maintenance

L Sole
Manager: Planning & Economic Development:
The department comprises of 3 divisions namely: Development Planning, Economic Development and Abattoir.

.

M A MAMPA

Manager: Social Development and Community Development:

The department comprises of 2 divisions namely: Municipal Health Service and Disaster Management.

P Makondo

Manager Executive Support:

The department comprises of 3 Divisions namely: Intergovernmental Relations, Protocol & Communications, Community Participation and Council Support.

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PF Nogilana-Raphela

Manager: Corporate Support & Shared Services:

The Department comprises of 3 divisions namely: Human Resources Management, Information and Communication Technology and Legal & Administration.

2.2 Component B-inter-Governmental Relations (IGR)

2.2.1 DISTRICT INTERGOVERMENTAL RELATIONS FORUM

Waterberg District Municipality is the coordinator of the Intergovernmental Relations in the District. An IGR framework was adopted in 2007 - which framework was used to give effect to the objects of the Intergovernmental Relations Framework Act. The Technical Committee of Senior Managers ,Sector Departments and Municipal Managers meet at least once a quarter and prepare reports which must be submitted to the Premier – Mayors Forum. Attendance by sector departments is a serious challenge and therefore hampers progress in terms of planning and service delivery.

2.2.2 PROVINCIAL INTERGOVERNMENTAL RELATIONS FORUM

The Province has initiated the Premier Mayors Forum which meets at least twice in a year. All 32 Mayors and the Municipal Managers and the Senior Managers meet and discuss issues of Governance. The Forum is attended by the District Mayors and the Municipal Managers. The Executive Mayor presents the technical report of the District before going to the Forum at the Province this forum.

2.2.3 NATIONAL INTERGOVERNMENTAL STRUCTURE

South Africa is a unitary state that is characterized by 3 spheres of government as enshrined in the Constitution of the Republic. All spheres are expected to cooperate with one another in the spirit of cooperative governance. These structures are helpful in that information and programmes are shared and alignment becomes the outcome of such efforts. All important decisions of the national intergovernmental forum should find expression in the lower IGR structures.

In general the Senior Managers at the District level need to appreciate the importance of IGR by attending themselves and avoid sending junior officials to IGR activities, which undermines the main thrust of such gatherings. The sector departments are expected to present reports to the Forum- which will show some of the IDP projects they are implementing, with regard to progress made.

2.3 Component C-Public Accountability and Participation

In terms of section 15 of the Municipal Structures Act requires a municipality must organize its administration to facilitate and promote a culture of accountability among its staff. Democratic governance entails reporting to the community and other stakeholders as to how the deployed resources have been used to deliver services.

2.3.1 PUBLIC MEETINGS

Nature and purpose of a meeting	Date of event/meeting	Number of participating Municipal Councillors	Number of Community members attending	Number of participating Municipal Administrators	Dates and manner of feedback given to Community
1st IDP Representative Forum : Adoption	25/08/2015	21	15	34	25August 2015- Verbal

of Framework					
2nd IDP Representative Forum: Analysis Phase	12/11/2015	23	34	39	12 November 2015- Verbal
Executive Mayors Imbizo & Batho Pele Day	31 May 2016	34	250	21	31May 2016- State of the District Address
3rd IDP Representative Forum: Budget & IDP	05/04/2016	11	22	17	05 April 2016 - Verbal
4th IDP Representative Forum	24/05/2016	31	28	22	2 May 2016- Verbal

2.3.2 IDP PARTICIPATION AND ALIGNMENT

IDP Participation and Alignment criteria	Yes / No
Does the municipality have impact outcome, input and output indicators?	**Yes**
Does the IDP have priorities objectives, KPIs and development strategies ?	**Yes**
Does the IDP have multi- year targets	**Yes**
Are the above aligned and can they calculate into a score?	**Yes**
Does the budget align directly to the KPIs in the strategic plan?	**Yes**
Do the IDP KPIs align to those of Section 57 Managers	**Yes**
Do the IDP KPIs lead to functional area KPIs as per SDBIP	**Yes**
Do the IDP KPIS align with the Provincial KPIs on the 12 outcomes	**Yes**
Were the indicators communicated to the public?	**Yes**
Were the fourth quarter aligned submitted within stipulated time frames?	**Yes**

2.4 Component D- corporative Governance Overview

2.4.1 RISK MANAGEMENT

The Accounting Officer must ensure that the municipality has and maintains effective, efficient and transparent system of financial, risk management and internal control. Risk Management system is a valuable tool which increases an institution's prospects of success through minimizing negative outcomes and optimizing opportunities.

The municipality has reviewed its risk management policy in 2015 and the Audit Committee uses a risk based approach. A risk register entails a list of risks which senior managers should address. A risk management committee comprising of senior managers, divisional managers and an external chairperson is in place and has met consistently throughout the year.

Risk	Activity	Rating
1	Lack of integrated IT Systems	High
2	Loss of assets	High
3	Fraud and corruption	High
4	Appointment of incompetent officials	High
5	Poor capital spending	High

2.4.2 ANTI-CORRUPTION AND FRAUD

Anti-corruption and fraud strategy was developed, reviewed in 2015 and is being implemented. The vetting of SCM Officials goes a long way in reducing deviations which consequently helps the municipality to avoid irregular and unauthorized expenditures. No councilor is allowed to sit in the bid committees as prohibited by the Municipal Finance Management Act.

2.4.3 SUPPLY CHAIN MANAGEMENT

The Supply Chain Management Policy has been reviewed and is therefore in line with the MFMA Regulations. The Budget and Treasury Office is ensuring that the abovementioned be implemented without fear or favor. The 3 bid system is in place and the officials who sit in the committees have a fairly good understanding of the SCM processes and regulations. To reduce the possibility of fraud, SCM officials or members who sit in the tender committees have been vetted. The effective use of declaration of interest forms and regular reporting to Council on SCM Deviations is a necessary deterrent.

There are workshops conducted to ensure that officials involved on the Supply Chain matters are abreast with the new trends, developments and legislative environment guiding the Supply Chain Management Systems.

2.4.4 BY-LAWS

The procedure to develop a by-law is explicit in the Orders of Council document. The Corporate Services is best placed to lead a public participation process on the development of the by-laws. For the year under review no new by- law neither was develop nor was an old by-law reviewed. The delay of promulgation rests with COGHSTA and makes it difficult to enforce certain decisions- which decisions will lack legal force. Municipal Systems empowers municipal councils to pass and implement by-laws in order to improve their service of the communities within their areas of jurisdiction.

Newly developed	Revised	Public Participation conducted prior to the development of by-laws (Yes or No)	Dates of Public Participation	By-laws Gazetted Yes or No	Date of Publication
None	None	None	None	None	None

2.4.5 MUNICIPAL WEBSITE

The Information and Communication Technology is responsible for hosting the website with the assistance of SITA. In terms of the Municipal Systems Act a number of important documents must be put on the website to ensure that the community and other stake-holders access such information. It is updated on a regular basis.

Documents published on the municipal website	Yes or No	Date of publication
Current annual and adjustments budget and all budget related documents	Yes	Current annual April 2015 Adjustment Budget March 2016
All current budget related policies	Yes	June 2015
2015/16 Annual Report	No	Not yet
The 2015/16 Annual Report published or to be published	No	Not yet
All current performance agreements in terms of section 57(1) (b) and resultant scorecards	Yes	2015/16 July 2015 2015/16 July 2015
All service delivery agreements of 2015/16	Yes	July 2015
All long term borrowing contracts	No	N/A
All quarterly reports tabled to Council All supply chain management contracts above a certain value	Yes	October 2015,January 2016 & April 2016 July 2016
Public Private Partnerships	No	N/A
Information statement listing all the assets over a prescribed value that have been disposed	No	N/A
Contracts to which subsection of 33 applies	No	N/A

2.4.6 PUBLIC SATISFACTION ON MUNICIPAL SERVICES

Waterberg District Municipality does not have a public satisfaction survey mechanism which can be used to assess the attitude or perceptions of the community on the services it renders. This lack of mechanism makes it to be reactive and to rely too much on the Presidential and Premier hotlines. The IGR and Protocol Unit Division with the assistance of Strategic Support and Planning Unit is responsible for such matters.

Satisfaction Surveys undertaken in 2015/16

Subject matter of survey	Survey method	Survey date	Number of people included in survey	Survey result indicating satisfaction or better %
Overall satisfaction with				
(a) Municipality	None	NA	NA	NA

3. Chapter 3-Basic Services Delivery (Performance Report)

3.1 Component A-Basic Service

3.1.1 Water Provision

Waterberg District Municipality unlike the other district municipalities in the Province does not render any basic services. As a result of its lack of powers and function on these services, the role of the district municipality has been reduced to coordination of such services as water, electricity, sanitation and free basic services. Sporadically it is also assisting few local municipalities in implementing basic services projects when finances permit.

3.1.3 WASTE MANAGEMENT (THIS SECTION TO INCLUDE: REFUSE COLLECTIONS, WASTE DISPOSAL

Waterberg District Municipality does not perform the function.

3.1.4 ELECTRICITY

Waterberg District Municipality does not perform the function.

3.1.5 HOUSING

Waterberg District Municipality does not perform the function.

3.1.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

Since Waterberg District Municipality does not have to the powers to perform basic services, it its local municipalities that are rendering such services. According to 2012/13 District IDP, the locals provided indigents with free basic water and electricity services.

3.2 Component B-Transport (including vehicles licencing & Public Bus Operations

Waterberg District Municipality has adopted an Integrated Transport Plan in 2007 and was reviewed in 2015.The powers and functions does not include licensing and public bus operation but gives direction regard integrated transport planning and the influence of infrastructure on economic development in particular and development in general. The process of finalising Road classification would go a long way in unlocking the potential of the district in sourcing extra funds to improve its road infrastructure.

3.2.1 GRAVEL ROAD INFRASTRUCTURE

Employees: Road Services					
Job Level	2015/16				
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	2	2	2	0,69	34.2
4 - 6	1	1	1	0	0
7 - 9	1	1	1	0	0
10 - 12	-	-	-	-	-
13 - 15	-	-	-	-	-
16 - 18	-	-	-	-	-
19 - 20	-	-	-	-	-
Total	4	4	4	0,69	34.2

Capital Expenditure 2015/16: Road Services R' 000					
Capital Projects	2015/16				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All					
Project A	No roads projects for 15/16	-	-	-	-

3.2.2 DEVELOPMENT OF MUNICIPAL ROADS

The District roads were re-classified to be provincial roads by the MEC through provincial gazette.

3.3 Component C-Planning and Development

Lack of funds contributes to the fact that most of the SDF projects could not be initiated. In assisting the local municipalities to review their Central Business Districts, it cannot force them to implement them in their Integrated Development Plan. In general investment in Infrastructure development and dismantling of racial settlements are persistent. This poor funding also impacts on the local economic development. There are few resources really to commit to achieving the economic indicators relevant to the economy of the district.

3.3.1 PLANNING

The local municipalities are responsible for the implementation of their Land Use Management schemes.

Service Objectives	Outline Service Targets	2014/15		2015/16
		Target	Actual	
(i)	(ii)			
Determine planning application within a reasonable timescale	Approval or rejection of all build environment applications within a x weeks	Determination within x weeks	Determination within x weeks	Determination within 12 weeks
	Reduction in planning decisions overturned	X planning decisions overturned	X planning decisions overturned	5% planning decisions overturned

Job Level	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	1	1	1	0	0%
4 - 6	-	-	-	-	-
7 - 9	-	-	-	-	-
10 - 12	-	-	-	-	-
13 - 15	-	-	--	--	-
16 - 18					
19 - 20	-		-	-	-
Total	1	1	1	0	0%

Details	2015/16			
	Actual	Original Budget	Adjustment Budget	Variance to Budget
Total Operational Revenue (excluding tariffs)	-	-	-	-
Expenditure:				
Employees	434 573.00	434 573.00	434 573.00	0%
Repairs and Maintenance	-	-	-	-
Other	2 900.00	2 919	2 919	0.03%
Total Operational Expenditure	**437 473.00**	**437 473.00**	**437 473.00**	**0%**
Net Operational (Service) Expenditure	**(434 573.00)**	**(434 573.00)**	**(434 573.00)**	

Capital Projects	Budget	Adjustment Budget	Actual Expenditure		Total Project Value
Total All	No project	-	-		
Project A	-	-	-		
Project B	-	-	-	-	-
Project C	-	-	-	-	-
Project D	-	-	-		-

3.3.2 LOCAL ECONOMIC DEVELOPMENT

Employees: Economic Development					
Job Level	**2014/15**	**2015/16**			
	Employees	**Posts**	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**No.**	**%**
0 - 3	1	**1**	1	0	0
4 - 6	2	**2**	2	0	0
7 - 9	-	**-**	.-	-	-
10 - 12	-	**-**	-	-	-
13 - 15	-	**-**	-	-	-
16 - 18	-	**-**	-	-	-
19 - 20	-	**-**	-	-	-
Total	3	**3**	3	0	0

Financial Performance 2015/16: Economic Development					
					R'000
Details	2014/15	**2015/16**			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tarrifs)	-	-	-	-	
Expenditure:					
Employees	1 042 078 .28	3 315 572.00	3 144 000.00	3 130 762.33	0.43%
Repairs and Maintenance	-	-	-	-	
Other	12 155.87	2 919.00	2 900.00	600.00	20.68%
Total Operational Expenditure	1 054 570.19	3 318 491.00	3 146 900.00	3 131 362.33	0.50%
Net Operational (Service) Expenditure	(1 054 570.19)	(3 315 572.00)	(3 144 000.00)	(3 130 762.33)	(3 315 572.00)

Jobs Created during 2015/16 by LED Initiatives (Excluding EPWP projects)				
Total Jobs created / Top 3 initiatives - **Yes Project** - **Abattoir**	Jobs created	Jobs lost/displaced by other initiatives	Net total jobs created in year	Method of validating jobs created/lost
	No.	No.	No.	
Total (all initiatives)	**3060**	-	-	CWP Project reports
Initiative A (15/16)	**3060**	-	-	Project report
Initiative B (15/16)	**-**	-	-	-
Initiative C (15/16)	**-**	-	-	-
Job creation through EPWP* projects				
Year	EPWP Projects	Jobs created through EPWP projects		
	No.	No.		
2014/15	Mogalakwena VIP	24		EPWP report
2015/16	Mogalakwena VIP	350		EPWP Report

Local Economic Development Policy Objectives Taken From IDP							
Service Objectives	Outline Service Targets	2013/14		2014/15		2015/16	
		Target	Actual	Target	Actual	Target	Actual
Service Indicators							
(i)	(ii)						
Service Objectives; *To ensure optimal utilisation of and adherence to space economy*							
Job creation	**Number of jobs created to LED Initiatives**	40	40	30	255	**50**	**3060**

3.4 Component D- Municipal Services

Waterberg District Municipality does not have powers and functions to render services such as libraries and archives; museums arts and galleries; community halls; cemeteries and crematoria; child care; aged care; social programmes, theatres.

3.4.1 MUNICIPAL INFRASTRUCTURE GRANT EXPENDITURE

WDM does not receive MIG from the National Treasury since it does not provide basic service. In the future it might be necessary to apply for the grant in order to deal with the road infrastructure within the district area. Whilst coordinating various meetings and receiving reports it became the expenditure of MIG by the local municipalities stood at 56%. WDM was appointed implementing agent to upgrade the Thabazimbi waste water treatment plant.

Municipal Infrastructure Grant (MIG)* Expenditure 2015/16 on Service backlogs R' 000						
Details	Budget	Adjustment Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Budget	Adjustment Budget	
Infrastructure - Road transport						
Roads, Pavements & Bridges	-	-	-	-	-	-
Storm water	-	-	-	-	-	-
Infrastructure – Electricity						
Generation	-	-	-	-	-	-
Transmission & Reticulation	-	-	-	-	-	-
Street Lighting	-	-	-	-	-	-
Infrastructure – Water						
Dams & Reservoirs	-	-	-	-	-	-
Water purification	-	-	-	-	-	-
Reticulation	-	-	-	-	-	-
Infrastructure – Sanitation						
Reticulation	-	-	-	-	-	-
Sewerage purification	-	-	-	-	-	-
Infrastructure – Other						
Waste Management	-	-	-	-	-	-
Transportation	-	-	-	-	-	-
Gas	-	-	-	-	-	-
Other Specify:	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
	-	-	-	-	-	-
Total	-	-	-	-		-
*						

Employees: Local Economic Development Services				
Job Level	**2015/16**			
	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	%
0 - 3	1	1	1	0
4 - 6	3	2	2	0
7 - 9	-	-	-	-
10 - 12	-	-	-	-
13 - 15	-	-	-	-
16 - 18	-	-	-	-
19 - 20	-	-	-	-
Total	4	3	3	0

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days refer to table A3 info will be on TB (trial balance) all vote which start with 16 are repairs & maintenance

Financial Performance **2015/16**: Local Economic Development Services					
R'000					
	Actual	Original budget	Adjustment budget	Actual	Variance to Budget
Total Operational Revenue (excluding tarrifs)	-	-	-	-	-
Expenditure:					
Employees	1 042 078 .28	3 315 572.00	3 144 000.00	3 130 762.33	0.43%
Repairs and Maintenance	-	-	-	-	
Other	12 155.87	2 919.00	2 900.00	600.00	20.68%
Total Operational Expenditure	1 054 570.19	3 318 491.00	3 146 900.00	3 131 362.33	0.50%
Net Operational (Service) Expenditure	(1 054 570.19)	(3 315 572.00)	(3 144 000.00)	(3 130 762.33)	

Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

Local Economic Policy Objectives Taken From IDP							
Service Objectives	Outline Service Targets	2013/14		2014/15		2015/16	
		Target	Actual	Target	Actual	Target	Actual
Service Indicators							
Service Objective: To ensure optimal utilisation and adherence to space economy							
% of functional CTAS		100%	90%	100%	90%	100%	90%
# of publications		3	1	2	1	1	1
# of jobs created by LED		100	120	40	111	40	3060
# of **cooperatives supported**		10	5	10	15	10	56

Employees: Local Economic Development					
Job Level	2014/15	2015/16			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	1	1	1	-	-
4 - 6	2	2	2	-	-
7 - 9	-	-	-	-	-
10 - 12	-	-	-	-	-
13 - 15	-	-	-	-	-
16 - 18	-	-	-	-	-
19 - 20	-	-	-	-	-
Total	3	3	3	-	

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

T3.56.4

Financial Performance: Local Economic Development

R'000

Details	2014/15	2015/16			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tarrifs)	-	-	-	-	
Expenditure:					
Employees	1 042 078 .28	3 315 572.00	3 144 000.00	3 130 762.33	0.43%
Repairs and Maintenance	336.04	-	-	-	
Other	12 155.87	2 919.00	2 900.00	600.00	20.68%
Total Operational Expenditure	1 054 570.19	3 318 491.00	3 146 900.00	3 131 362.33	0.50%
Net Operational (Service) Expenditure	(1 054 570.19)	(3 315 572.00)	(3 144 000.00)	(3 130 762.33)	

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

Capital Expenditure 2015/16: Local Economic Development

R' 000

Capital Projects	2015/16				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	5 768 070	6 377 946	4 099 791	28.93%	
Project A	3 268 070	3 268 070	3 164 921	3.16%	-
Project B	2 000 000	2 609 876	877 784	56.12%	-
Project C	500 000	500 000	57 086	88.59%	-

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.

3.5 Component E- Environmental Protection (Management)

Child Care; Aged Care; Social Programmes Policy Objectives Taken From IDP							
Service Objectives	Outline Service Targets	**2013/14**		**2014/15**		**2015/16**	
		Target	Actual	Target	Actual	Target	Actual
Service Indicators							
Service Objective : To preserve and protect natural resources and promote public health							
# of health and hygiene awareness campaign conducted		152	78	152	489	40	46
% of funeral undertakers complying to standards		90%	85%	-	-	-	-
# of listed activities in terms of AQA		20	10	20	36	20	21
# of ambient air quality report submitted		0	10	12	79	12	9

Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incoporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Intergrated Development Plans (IDPs) and chapter 6 sets out the requirements for the introduction of performance management arrangement by municipalities in which IDPs play a key role.

Environmental Protection					
Job Level	**2014/15**	**2015/16**			
	Employees	**Posts**	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**No.**	**%**
0 - 3	1	1	1	0	-
4 - 6	1	2	2	0	100%
7 - 9	-	-	-	-	-
10 - 12	-	-	-	-	-
13 - 15	-	-	-	-	-
16 - 18	-	-	-	-	-
19 - 20	-	-	-	-	-
Total	2	3	3	0	

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

Financial Performance 2014/15: Environmental Protection **R'000**					
Details	**2014/15**	**2015/16**			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tarrifs)	-	-	-		-
Expenditure:					
Employees	R363 756	434 573.00	434 573.00	434 573.00	0%
Repairs and Maintenance	-	-	-		-
Other	-	-	-		-
Total Operational Expenditure	R363 756	434 573.00	434 573.00	434 573.00	0%
Net Operational (Service) Expenditure	R363 756	434 573.00	434 573.00	434 573.00	

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

Capital Expenditure 2015/16: Environmental Protection **R' 000**					
Capital Projects	**2015/16**				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	No projects				
Project A	-	-	-	-	-
Project B	-	-	-	-	-
Project C	-	-	-	-	-
Project D	-	-	-	-	-
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					

3.6 Component F- Health Inspection, Food and Abattoir Licensing and Inspection

Health Inspection, Food and Abattoir Taken From IDP							
Service Objectives	Outline Service Targets	**2013/14**		**2014/15**		**2015/16**	
		Target	Actual	Target	Actual	Target	Actual
(i)	(ii)						
Service Objective : To preserve and protect natural resources and promote public health							
% of water samples collected and analysed		100%	100%	100%	94.11% 16/17	100%	75% 16/12
% of food samples collected and analysed		100%	100%	-	-	-	-
# of permitted landfill sites monitored		8	11	8	54	8	50
% of food outlets issued with certificate of compliance		100%	100%	100%	100% 74/74	100%	100% 132/132

Employees: Health inspection, food and abattoir licensing and inspection					
Job Level	2014/15	2015/16			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 – 3	1	1	1	-	-
4 – 6	7	6	7	1	100
7 – 9	24	23	24	1	100
10 – 12	-	-	-	-	-
13 – 15	-	-	-	-	-
16 - 18	-	-	-	-	-
19 – 20	-	-	-	-	-
Total	32	30	32	2	200

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days. T3.56.4

Financial Performance 2015/16: Health inspection, food and abattoir licensing and inspection R'000					
Details	2014/15	2015/16			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tarrifs)	-	-	-		-
Expenditure:					
Employees	7 962 002.38	1 701 323	1 756 300	1 730 487.13	101.70%
Repairs and Maintenance	-	-	-	-	
Other	-	-	-	-	
Total Operational Expenditure	7 962 002.38	1 701 323	1 701 323	1 701 323	101.70%
Net Operational (Service) Expenditure	(7 962 002.38)	(1 701 323)	(1 701 323)	(1 701 323)	

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

Capital Expenditure 2015/16: Health inspection, food and abattoir licensing and inspection R' 000					
Capital Projects	2015/16				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	No projects				
Project A	-	-	-	-	-
Project B	-	-	-	-	-
Project C	-	-	-	-	-
Project D	-	-	-	-	-

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.

3.7 Component G-Security and Safety

Waterberg does not perform the function of safety and security.

FIRE FIGHTING

Fire fighting Taken From IDP							
Service Objectives	Outline Service Targets	**2013/14**		**2014/15**		**2015/16**	
		Target	Actual	Target	Actual	Target	Actual
Service Indicators							
(i)	(ii)						
Service Objective: To coordinate and monitor infrastructure development for provision and access to services.							
Number of firefighting reports submitted by local municipalities	-	24	20	24	21	24	22
% of building plans approved	-	100%	80%	100%	84% 106/126	100%	100% 32/32
% of transport permits issued by local municipalities	-	100%	100%	-	-	-	-
Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incoporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators 'Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Integrated Development Plans (IDPs) and chapter 6 sets out the requirements for the introduction of performance management arrangement by municipalities in which IDPs play a key role.							

Employees: Fire-fighting					
Job Level	**2014/15**	**2015/16**			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	-	-	-	-	-
4 - 6	4	4	-	0	0
7 - 9	1	1	-	1	33%
10 - 12	-	-	-		
13 - 15	-	-	-	-	-
16 - 18	-	-	-	-	-
19 - 20	-	-	-	-	-
Total	5	5	-	-	-
Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days. T3.56.4					

Financial Performance 2015/16: Fire-fighting R'000					
Details	**2014/15**	**2015/16**			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tarrifs)	-	-	-		-
Expenditure:					
Employees	3 099 511.19	3 522 312	3 491 300	3 453 071	1.97%
Repairs and Maintenance	24 310.70	52 569	52 600	26 149.57	50.26%
Other	-	-	-	-	
Total	**3 123 821.89**	**3 574 881**	**3 543 900**	**3 479 220.57**	

N.B Same as Disaster management.

Capital Expenditure 2015/16: Fire-fighting R' 000					
Capital Projects	2015/16				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	No projects for 2015/16				
Project A	-	-	-	-	-
Project B	-	-	-	-	-
Project C	-	-	-	-	-
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					

Disaster Management

Disaster Management objectives Taken From IDP								
Service Objectives	Outline Service Targets		**2013/14**		**2014/15**		**2015/16**	
			Target	Actual	Target	Actual	Target	Actual
(i)	(ii)							
Service Objective: To coordinate and monitor for provision and access to services								
# of Disaster Management advisory forum meetings held		-	4	1	4	5	4	4
# of Disaster Management Annual Report submitted		-	1	-	1	1	1	1
% of transport permits issued by local municipalities			100%	79%	100%	-	-	-
Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators 'Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Integrated Development Plans (IDPs) and chapter 6 sets out the requirements for the introduction of performance management arrangement by municipalities in which IDPs play a key role.								

Employees: Disaster Management					
Job Level	**2014/15**	**2015/16**			
	Employees	**Posts**	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**No.**	**%**
0 - 3	-	-	-	-	-
4 - 6	2	2	2	-	-
7 - 9	11	11	11	-	-
10 - 12	-	-	-	-	-
13 - 15					
16 - 18	-		-	-	-
19 - 20					
Total	13	13	13	-	-

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days. T3.56.4

Financial Performance 2015/16: Disaster Management

R'000

Details	2014/15	2015/16			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tarrifs)		-	-		-
Expenditure:					
Employees	3 099 511.19	3 522 312	3 491 300	3 453 071	1.97%
Repairs and Maintenance	24 310.70	52 569	52 600	26 149.57	50.26%
Other	346.93	-	-	-	-
Total Operational Expenditure	**3 124 168.82**	**3 574 881**	**3 543 900**	**3 479 220.57**	
Net Operational (Service) Expenditure	-	-	-		-

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

Capital Expenditure 2015/16: Disaster Management

R' 000

Capital Projects	2015/16				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	No projects				
Project A	-	-	-	-	-
Project B	-	-	-	-	-
Project C	-	-	-	-	-
Project D	-	-	-	-	-

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.

3.8 Component H- Sports and Recreation

Sport and Recreation objectives Taken From IDP

Service Objectives	Outline Service Targets	2013/14		2014/15			2015/16	
		Target	Actual	Target		Actual	Target	Actual
(i)	(ii)							
Service Objective: To empower the community and instil a sense of ownership for development.								
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-

Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators 'Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Integrated Development Plans (IDPs) and chapter 6 sets out the requirements for the introduction of performance management arrangement by municipalities in which IDPs play a key role.

Employees: Sports and Recreation					
Job Level		2015/16			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	-	-	-	-	-
4 - 6	1	1	1	0	0
7 - 9					
10 - 12	-	-	-	-	-
13 - 15					
16 - 18	-	-	-	-	-
19 - 20	-	-	-	-	-
Total	1	1	1	0	0

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days. T3.56.4

Financial Performance 2015/16: Sports and Recreation					
					R'000
Details	2014/15	2015/16			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tarrifs)	-	-	-		-
Expenditure:					
Employees	295 548.00	316 236.00	316 236.00	316 236.00	100%
Repairs and Maintenance	-				-
Other	-				-
Total Operational Expenditure	**295 548.00**	**316 236.00**	**316 236.00**	**316 236.00**	**100%**
Net Operational (Service) Expenditure	**(295 548.00)**	**(316 236.00)**	**(316 236.00)**	**(316 236.00)**	**-**

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

Capital Expenditure 2015/16: Sports and Recreation					
					R' 000
Capital Projects	2015/16				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	**120 000**	**120 000**	**139 788**	**(16.49%)**	
Project A	110 000	110 000	104 700	4.82%	-
Project B	10 000	10 000	35 088	(28.49%)	-
Project C	-	-	-	-	-

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.

3.9 Component I- Corporate Policy, Offices and Other Offices

The Executive and Council objectives taken from IDP							
Service Objectives	Outline Service Targets	2013/14		2014/15		2015/16	
		Target	Actual	Target	Actual	Target	Actual
Service Indicators							
(i)	(ii)						
Service Objective : To develop and implement integrated management and governance systems							
# of Council meetings held		4	4	4	6	4	7
% of Councils resolutions implemented		90%	92%	95%	78%	100%	91% 71/78
# of MPAC meetings held		4	3	4	4	4	4
# of IDP Representative Forum meetings held		4	4	4	4	4	4

Employees: Executive Support					
Job Level	**2014/15**	**2015/16**			
	Employees	**Posts**	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**No.**	**%**
0 - 3	4	4	3	1	0
4 - 6	5	5	1	4	0
7 - 9	2	2	0	2	0
10 - 12	2	2	1	1	0
13 - 15	-	-	-	-	-
16 - 18	-	-	-	-	-
19 - 20	-	-	-	-	-
Total	**12**	**13**	**5**	**8**	**100**

Financial Performance 2015/16: Executive Support R'000					
Details	**2014/15**	**2015/16**			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tarrifs)	-	-	-	-	-
Expenditure:					
Employees	4 929 794.17	5 270 992	5 271 000	5 174 900.67	1.83%
Repairs and Maintenance	30 389.59	70 500	70 500	32 686.96	53.64%
Other	1 764 222.14	1 902 800	1 902 800	1 883 161	1.04%
Total Operational Expenditure	**6 724 405.90**	**7 244 292**	**7 244 300**	**7 090 748.63**	**18.83%**
Net Operational (Service) Expenditure	**(6 724 405.90)**	**(5 341 492)**	**(5 341 500)**	**(5 207 587.63)**	
Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					

Capital Expenditure 2015/16: Executive Support R' 000					
Capital Projects	2015/16				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	**1 351 250**	**1 351 250**	**1 294 802**	**8.08%**	
Project A	1 021 250	1 021 250	1 002 991	1.79%	--
Project B	170 000	170 000	131 811	22.47%	-
Project C	160 000	160 000	160 000	0%	-
Project D	-	-	-	-	-
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					

Financial Services

Financial Service objectives taken From IDP							
Service Objectives	Outline Service Targets	**2013/14**		**2014/15**		**2015/16**	
		Target	Actual	Target	Actual	Target	Actual
Service Indicators							
(i)	(ii)						
Service Objective: To effectively manage finances and improve sustainability							
% of cost coverage	-	100%	268%	100%	166%	100%	120%
% of Capital budget	-	10%	-	10%	10%	10%	28%
% of orders issued within 10 working days of receipt of requisition		100%	150%	100%	100%	100%	100%
# of MFMA S71 reports submitted on time		12	12	12	12	12	12

Employees: Financial Services					
Job Level	2014/15	2015/16			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	4	4	0	0	0
4 - 6	2	2	2	0	0
7 - 9	4	5	4	1	100
10 - 12	5	5	0	0	0
13 - 15	-	-	-	-	-
16 - 18	-	-	-	-	-
19 - 20	-	-	-	-	-
Total	15	16	15	-	-

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.
T3.56.4

Financial Performance 2015/16: Financial Services					
					R'000
Details	2014/15	2015/16			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tariffs)	99 036 000	111 232 000	111 232 000	111 232 000	100%
Expenditure:					
Employees	4 965 444.24	5 600 100	5 600 100	5 172 772	7.64%
Repairs and Maintenance	33 427.59	69 400	69 400	32 686.96	52.91%
Other	97 370.04	110 000	110 000	89 255.87	18.86%
Total Operational Expenditure	**5 096 241.87**	**5 779 500**	**5 779 500**	**5 294 714.83**	**26.47%**
Net Operational (Service) Expenditure	-	-	-		-

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

Capital Expenditure 2015/16: Financial Services					
					R' 000
Capital Projects	2015/16				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	**1 450 000**	**1 450 000**	**1 282 519**	**11.56%**	
Project A	1 450 000	1 450 000	1 282 519	11.56%	--
Project B	-	-	-	-	-
Project C	-	-	-	-	-
Project D	-	-	-	-	-

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.

HUMAN RESOURCE SERVICES

SERVICE STATISTICS FOR HUMAN RESOURCE SERVICES

Human Resource Services Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	**2012/13**		**2013/14**		**2014/15**		**2015/16**	
Service Indicators		Target	Actual	Target	Actual	Target	Actual	Target	Actual
Service Objective : To retain, attract the best human capital									
% of women employed by the municipality against total staff		50%	48%	50%	54%	50%	56%	50%	55%
# of LLF meetings held		4	3	4	4	4	8	4	9
# of HR policies reviewed		2	2	2	2	2	22	2	10
% of injuries on duty attended within 5 days		100%	100%	100%	100%	100%	0%	100%	100% 7/7

Employees: Human Resource Services				
Job Level	**2015/6**			
	Posts	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**%**
0 - 3	1	1	0	0%
4 - 6	3	3	0	0%
7 - 9	-	-	-	-
10 - 12	-	-	-	-
13 - 15	-	-	-	-
16 - 18	-	-	-	-
19 - 20	-	-	-	-
Total	4	4	0	0%

Financial Performance 2014/15: Human Resource Services				
R'000				
Details	**2015/16**			
	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tarrifs)	-	-	-	-
Expenditure:				
Employees	6 375 700	6 375 700	6 530 092	(2.42%)
Repairs and Maintenance	81 400	81 400	39 224.36	51.82%
Other	8 200	8 200	4 267.66	47.96%
Total Operational Expenditure	**6 465 300**	**6 465 300**	**6 573 584.02**	**(1.67%)**
Net Operational (Service) Expenditure	**(6 457 100)**	**(6 457 100)**	**(6 569 316.36)**	
Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.				

Capital Expenditure 2015/16: Human Resource Services					
R' 000					
Capital Projects	**2015/16**				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	-	-	-	-	-
Project A	-	-	-	-	-
Project B	-	-	-	-	-
Project C	-	-	-	-	-
Project D	-	-	-	-	-

Employees: Human Resource Services				
Job Level	**2015/16**			
	Posts	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**%**
0 - 3	1	1	0	0%
4 - 6	3	3	0	0%
7 - 9	-	-	-	-
10 - 12	-	-	-	-
13 - 15	-	-	-	-
16 - 18	-	-	-	-
19 - 20	-	-	-	-
Total	4	4	0	0%

Financial Performance 2015/16: Human Resource Services				
R'000				
Details	**2015/16**			
	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tarrifs)	-	-	-	-
Expenditure:				
Employees	6 375 700	6 375 700	6 530 092	(2.42%)
Repairs and Maintenance	81 400	81 400	39 224.36	51.82%
Other	8 200	8 200	4 267.66	47.96%
Total Operational Expenditure	**6 465 300**	**6 465 300**	**6 573 584.02**	**(1.67%)**
Net Operational (Service) Expenditure	**(6 457 100)**	**(6 457 100)**	**(6 569 316.36)**	
Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.				

Capital Expenditure 2015/16: Human Resource Services					
R' 000					
Capital Projects	**2015/16**				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	-	-	-	-	-
Project A	-	-	-	-	-
Project B	-	-	-	-	-
Project C	-	-	-	-	-
Project D	-	-	-	-	-

INTRODUCTION TO INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

The role of technology in improving the lives of all people has been confirmed by the NPD where it is recognised as one of the drivers of change, From the strategic session held in March 2013, it became very clear that ICT should grow to become of the strategic departments on its own in the future. When ICTD is used correctly it can also assist to render more services, empower communities and reduce costs.

ICT Services Policy Objectives Taken From IDP							
Service Objectives	**Outline Service Targets**	**2013/14**		**2014/15**		**2015/16**	
Service Indicators		**Target**	**Actual**	**Target**	**Actual**	**Target**	**Actual**
(i)	**(ii)**						
Service Objective: To develop and implement integrated management and governance system							
# of District ICT forum meetings held		4	4	4	4	4	4
% of uptime of key systems		95%	95%	95%	95%	95%	99.98%
% of developed systems assessed		100%	100%	100%	100%	100%	100%
% of EHP ICT problems reported and resolved		100%	100%	100%	100%	100%	100%

Employees: ICT Services				
Job Level	**2015/16**			
	Posts	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**%**
0 - 3	-	-	-	-
4 - 6	2	2	0	0%
7 - 9	1	1	0	0
10 - 12	-	-	-	-
13 - 15	-	-	-	-
16 - 18	-	-	-	-
19 - 20	-	-	-	-
Total	3	3	0	0%

R'000				
Details	**2015/16**			
	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tarrifs)	-	-	-	-
Expenditure:				
Employees	6 375 700	6 375 700	6 530 092	(2.42%)

Repairs and Maintenance	81 400	81 400	39 224.36	51.82%
Other	8 200	8 200	4 267.66	47.96%
Total Operational Expenditure	**6 465 300**	**6 465 300**	**6 573 584.02**	**(1.67%)**
Net Operational (Service) Expenditure	**(6 457 100)**	**(6 457 100)**	**(6 569 316.36)**	

Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.
An ICT service is subdivision of the Corporate support and shared services.

Capital Expenditure 2015/16: ICT Services

R' 000

Capital Projects	**2015/16**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Total All	**250 000**	**296 000**	**295 274**	**0.25%**	-
Project A	250 000	296 000	295 274	0.25	-
Project B	-	-	-	-	-
Project C	-	-	-	-	-
Project D	-	-	-	-	-

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

Employees: ICT Services

Job Level	**2015/16**			
	Posts	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**%**
0 - 3	-	-	-	-
4 - 6	2	2	0	0%
7 - 9	1	1	0	0
10 - 12	-	-	-	-
13 - 15	-	-	-	-
16 - 18	-	-	-	-
19 - 20	-	-	-	-
Total	3	3	0	0%

Financial Performance 2015/16: ICT Services

R'000

Details	2015/16			
	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tarrifs)	-	-	-	-
Expenditure:				

Employees	6 375 700	6 375 700	6 530 092	(2.42%)
Repairs and Maintenance	81 400	81 400	39 224.36	51.82%
Other	8 200	8 200	4 267.66	47.96%
Total Operational Expenditure	**6 465 300**	**6 465 300**	**6 573 584.02**	**(1.67%)**
Net Operational (Service) Expenditure	**(6 457 100)**	**(6 457 100)**	**(6 569 316.36)**	
Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.				

Capital Expenditure 2015/16: ICT Services					
R' 000					
Capital Projects	**2015/16**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Total All	**250 000**	**296 000**	**295 274**	**0.25%**	-
Project A	250 000	296 000	295 274	0.25	-
Project B	-	-	-	-	-
Project C	-	-	-	-	-
Project D	-	-	-	-	-
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					

The division of ICT with its lean staff is doing fairly well to provide support to all other departments. The maintenance of ICT structure is mainly performed by SITA and the best part of the year, the municipality did not experience any serious downtime.

PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

A GRAP compliance asset register was updated by the Budget and Treasury Office whilst the Corporate Services Department was responsible for its control.

Property ,legal, risk management and procurement Policy Objectives Taken From IDP							
Service Objectives	Outline Service Targets	**2013/14**		**2014/15**		**2015/16**	
Service Indicators		Target	Actual	Target	Actual	Target	Actual
(i)	(ii)						
Service Objective : To attract ,develop and retain best human capital and to coordinate governance systems?							
# of legal opinions developed internally		30%	0%	30%	0%	30%	15%
% of corruption cases reported to SAPS		100%	0%	100%	0%	100%	0%
% of projects specifications ready before end of financial year		100%	20%	100%	40%	100%	50%
% of risks addressed		100%	60%	100%	73%	100%	
Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incoporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. *'Current Year' refers to the targets set in the 2015/16 Budget/IDP round. *'Following Year' refers to the targets set in the 2015/16 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Intergrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key role.							

Employees: Property; Legal; Risk Management; and Procurement Services				
Job Level	**2015/16**			
	Posts	**Employees**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
	No.	**No.**	**No.**	**%**
0 - 3	1	1	0	0
4 - 6	1	1	0	0
7 - 9	-	-	-	-
10 - 12	-	-	-	-
13 - 15	-	-	-	-
16 - 18	-	-	-	-
19 - 20	-	-	-	-
Total	2	2	0	-

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

Financial Performance 2015/16: Property; Legal; Risk Management; and Procurement Services					
R'000					
Details		**2015/16**			
	2015/16	**Original**	**Adjustment**	**Actual**	**Variance**
Total Operational Revenue (excluding tariffs)		**-**	**-**	**-**	
Expenditure:					
Employees		6 375 700	6 375 700	6 530 092	(2.42%)
Repairs and Maintenance		81 400	81 400	39 224.36	51.82%
Other		8 200	8 200	4 267.66	47.96%
Total Operational Expenditure		**6 465 300**	**6 465 300**	**6 573 584.02**	**(1.67%)**
Net Operational (Service) Expenditure		**(6 457 100)**	**(6 457 100)**	**(6 569 316.36)**	

Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.
A legal service is division in the Corporate support and shared services.

Capital Expenditure 2015/16: Property; Legal; Risk Management; and Procurement Services	
R' 000	
Capital Projects	**2015/16**

	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	No projects				
Project A	-	-	-	-	-
Project B	-	-	-	-	-
Project C	-	-	-	-	-
Project D	-	-	-	-	-

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

Employees: Property; Legal; Risk Management; and Procurement Services				
Job Level	2015/16			
	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	%
0 - 3	1	-	0	0
4 - 6	1	-	0	0
7 - 9	-	-	-	-
10 - 12	-	-	-	-
13 - 15	-	-	-	-
16 - 18	-	-	-	-
19 - 20	-	-	-	-
Total	2	0	0	-

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

Financial Performance 2015/16: Property; Legal; Risk Management; and Procurement Services					
R'000					
Details		2015/16			
	2014/15	Original	Adjustment	Actual	Variance
Total Operational Revenue (excluding tariffs)		-	-	-	
Expenditure:					
Employees	5 920 666	6 375 700	6 375 700	6 530 092	(2.42%)
Repairs and Maintenance	76 204	81 400	81 400	39 224.36	51.82%
Other	7 799	8 200	8 200	4 267.66	47.96%
Total Operational Expenditure	**6 004 667**	**6 465 300**	**6 465 300**	**6 573 584.02**	**(1.67%)**
Net Operational (Service) Expenditure	**(5 996 870)**	**(6 457 100)**	**(6 457 100)**	**(6 569 316.36)**	

Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

Capital Expenditure 2015/16: Property; Legal; Risk Management; and Procurement Services					
R' 000					
Capital Projects	2015/16				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original	Total Project Value

				budget	
Total All	No projects	-	-	-	-
Project A	-	-	-	-	-
Project B	-	-	-	-	-
Project C	-	-	-	-	-
Project D	-	-	-	-	-
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					

3.10 Component J- Miscellaneous

Internal Audit Objectives Taken From IDP								
Service Objectives	Outline Service Targets	2013/14		2014/15		2015/16		%
		Target	Actual	Target	Actual	Target	Actual	
Service Indicators								
(i)	(ii)							
Service Objective: To develop and implement integrated management and governance systems								
% of AG queries resolved		100%	100% 25/25	100%	100% 26/26	100%		
# of Audit Committee meetings		4	4	4	3	4	5	
% of Internal audit queries resolved		100%	70%	100%	75%	100%	85%	
Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators 'Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Integrated Development Plans (IDPs) and chapter 6 sets out the requirements for the introduction of performance management arrangement by municipalities in which IDPs play a key role.								

Employees: Internal Audit					
	2014/15	2015/16			
Job Level	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	1	1	1	0	0%
4 - 6	2	2	1	1	0
7 - 9	-	-	-	-	-
10 - 12	-	-	-	-	-
13 - 15	3	3	3	0	-
16 - 18	-	-	-	-	-
19 - 20	-	-	-	-	-
Total	6	6	5	1	-
Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days. T3.56.4					

Financial Performance 2015/16: Internal Audit					
					R'000
Details	2014/15	2015/16			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tarrifs)	-	-	-	-	-
Expenditure:					
Employees	3 934 756.71	4 292 100	4 292 100	3 729 019.08	13.12%
Repairs and Maintenance	27 350.58	60 000	60 000	29 418.27	50.97%
Other	130.00	3 100	3 100	395	87.26%
Total Operational Expenditure	**3 962 237.29**	**4 355 200**	**4 355 200**	**3 758 832.27**	**13.70%**
Net Operational (Service) Expenditure	**(2 997 066.09)**	**(4 352 100)**	**(4 352 100)**	**(3 758 437.27)**	
Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					

Capital Expenditure 2015/16: Internal Audit					
					R' 000
Capital Projects	2015/16				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	No projects				
Project A	-	-	-	-	--
Project B	-	-	-	-	-
Project C	-	-	-	-	-
Project D	-	-	-	-	-
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.					

Strategic Support and Planning objectives Taken From IDP								
Service Objectives	Outline Service Targets	**2013/14**		**2014/15**			**2015/16**	
		Target	Actual	Target		Actual	Target	Actual
Service Indicators								
(i)	(ii)							
Service Objective: To develop and implement integrated and management and governance systems								
# of performance assessments reports submitted	-	4	4	4	4	4	4	4
# of Monitoring and Evaluation Forum meetings held	-	4	4	4	5	4	4	4
% of highly rated IDP developed	-	100%	100%	100%	100%	100%	100%	100%
# of Municipal Managers Forum meetings held	-	4	4	4	4	4	4	1
Note: This statement should include no more than the top four priority service objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators 'Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 chapter 5 sets out the purpose and character of Integrated Development Plans (IDPs) and chapter 6 sets out the requirements for the introduction of performance management arrangement by municipalities in which IDPs play a key role.								

Employees: Strategic Support and Planning					
Job Level	2014/15	2015/16			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	1	1	0	0	0
4 - 6	2	2	2	0	0
7 - 9	1	1	1	0	0
10 - 12					
13 - 15	-				
16 - 18	-		-	-	-
19 - 20					
Total	4	4	3	0	0

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.
T3.56.4

Financial Performance 2015/16: Strategic Support and Planning R'000					
Details	2014/15	2015/16			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue (excluding tarrifs)	-	-	-	-	-
Expenditure:					
Employees	3 934 756.71	4 292 100	4 292 100	3 729 019.08	13.12%
Repairs and Maintenance	27 350.58	60 000	60 000	29 418.27	50.97%
Other	130.00	3 100	3 100	395	87.26%
Total Operational Expenditure	**3 962 237.29**	**4 355 200**	**4 355 200**	**3 758 832.27**	**13.70%**
Net Operational (Service) Expenditure	**(2 997 066.09)**	**(4 352 100)**	**(4 352 100)**	**(3 758 437.27)**	

Net expenditure to be consistent with summary table T5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

Capital Expenditure 2015/16: Strategic Support and Planning R' 000					
Capital Projects	2015/16				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	**400 000**	**400 000**	**338 926**	**15.27%**	
Project A	400 000	400 000	338 926	15.27%	
Project B	-	-	-	-	
Project C	-	-	-	-	
Project D	-	-	-	-	

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate.

3.11 Component K-Organisational Performance Score-Card

2015/16 INSTITUTIONAL SCORE CARD

NO.	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Responsible department	Baseline	2015/16 Annual Target	Actual 2015/16 Performance	Variance	Remarks	Remedial Action	Evidence
SPATIAL RATIONAL												
1.	Spatial rationale	To facilitate access and transform land and rural tourism development	Integrated Planning	% Highly rated IDP	**OMM**	100%	100%	100%-The 2016/17 IDP approved by council 31 May 2016	0%	Final 2016/17 IDP submitted to the MEC 06 June 2016.	None	CoGHSTA IDP report
2.	Spatial rationale	To facilitate access and transform land and rural tourism development	Integrated Planning	% of IDP adopted by council by 31 May 2016	**OMM**	100%	100%	100%-Final IDP adopted by council by way of resolution A343/2016	0%	The IDP adopted within the prescribed legislative timeframe.	None	Council resolution
3.	Spatial rationale	To facilitate access and transform land and rural tourism development	Integrated Planning	% of SDF & land use management system developed & approved in line with the SPLUMA	**PED**	100%	100%	100% aligned to the SPLUMA	0%	Coordinate & support the development and review of local SDFs & LUMS in line with SPLUMA	None	SDF,LUMS & SPLUMA
BASIC SERVICES DELIVERY												
4.	Basic service delivery	To coordinate & monitor infrastructure development for the provision & access to services	Municipal health	% food outlets issued with certificates of compliance (for outlets that comply with set standard)	**SDCS**	100%	100%	100%-123/123 Certificate issued.	0%	123 Food outlets issued with certificate from July 2015 to June 2016	None	Copies of Certificates

NO.	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Responsible department	Baseline	2015/16 Annual Target	Actual 2015/16 Performance	Variance	Remarks	Remedial Action	Evidence
5.	Basic service delivery	To coordinate & monitor infrastructure development for the provision & access to services	Municipal health	# of permitted land fill site monitored	**SDCS**	8	8	50/8 land fill sites monitored	(42)	Because most land fill site are not compliant the department monitor them frequently	None	Reports
FINANCIAL MANAGEMENT AND VIABILITY												
6.	Financial management and viability	To effectively manage finances and improve financial sustainability	Expenditure Management	% Operating budget variance in terms of SDBIP	**ALL**	8.1%	10%	15.31% Opex variance	5.31%	Due to vacancies in various departments	Vacant positions will be filled in the new financial year.	Annexure B Financial Report
7.	Financial management and viability	To effectively manage finances and improve financial sustainability	Expenditure Management	% Capital budget variance in terms of SDBIP	**ALL**	54%	10%	28% Capex variance	18%	Additional MIG budget were transferred March 2016 after the adoption of adjusted Budget	None	Annexure C Financial report
8.	Financial management and viability	To effectively manage finances and improve financial sustainability	Budget and reporting	% Adjustments budget submitted within timeframe	**BTO**	100%	100%	100%- 28 August 2015 in Q1 & council approved on 29 Feb 2016	0%	Submitted to NT,PT and CoGHSTA 14 March 2016 & 17 March 2016	None	Council resolution & submission letters
9.	Financial management and viability	To effectively manage finances and improve financial sustainability	Supply chain management	% of Conditional Grants spend in accordance with DoRA and Grant Frameworks by target date	**BTO**	100%	100%	MSIG-100% RTSG-100% FMG-100% MWIG-73.36% PWPG-100% EPWP-100% MIG-40.51% **87%**	13%	Additional allocating was in March 2016 for MIG and MWIG grands	None	Financial report – Grants reporting
LOCAL ECONOMIC DEVELOPMENT												
10.	Local Economic Development	To ensure optimal utilisation and adherenc	Job creation	% of LED strategy aligned to the provincial &	**PED**	100%	100%	100% Strategy aligned with provincial Strategy	0%	Council approved 31 May 2016	None	LED strategy See WDM website

NO.	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Responsible department	Baseline	2015/16 Annual Target	Actual 2015/16 Performance	Variance	Remarks	Remedial Action	Evidence
		e to space economic		national LED strategy/ framework								
11.	Local Economic Development	To ensure optimal utilisation and adherence to space economic	Job creation	% of LED forums resolutions implemented	**PED**	100%	100%	0%-No meetings for 15/16	100%	Meeting postponed due to lack of quorum	Make follow up after sending's invitations	Email communique
12.	Local Economic Development	To ensure optimal utilisation and adherence to space economic	Job creation	# of Jobs created through LED initiatives	**PED**	40	40	3060/40 Community works program	(3020)	3020 additional jobs created in partnership with LEDET	None	Job creation Report
13.	Local Economic Development	To ensure optimal utilisation and adherence to space economic	Job creation	# of jobs created through EPWP	**ID**	20	15	340 /15 jobs create in Q4	(325)	EPWP incentive grand and mail grand has increase our output	None	EPWP Reports
GOOD GOVERNANCE AND PUBLIC PARTICIPATION												
14.	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Monitoring and Evaluation	% of Submission of Annual Performance Report (sec 46 MSA) by 31 August 2015.	OMM	100%	100%	100% 31/08/2015 & 31 /08/2016	0%	Sec 46 report – Unaudited Performance report was submitted to AG,NT,PT and CoGHSTA on 31 August 2015	None	Submission letter
15.	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Auditing	% of AG - Audit outcome	**ALL**	100%	100%	100% Unqualified Audit Opinion	0%	The final report was received 30 Nov 2016	None	Audit opinion
16.	Good Governance and Public Participation	To develop and implement integrate	Auditing	Average % AG material audit queries resolved	**ALL**	100%	100%	88% 23/26 Queries resolved	12%	3 outstanding queries one from BTO &	None	Audit action plan

NO.	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Responsible department	Baseline	2015/16 Annual Target	Actual 2015/16 Performance	Variance	Remarks	Remedial Action	Evidence
		d management and governance systems								one from OMM		
17.	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Auditing	% Identified risk resolved within timeframes as specified in risk plan	**ALL**	100%	100%	10% 1/11 risks mitigated	90%	After risk assessment held in q3 new risks were identified	Develop a programme to mitigate risks	Risk register
18.	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Auditing	% of Audit Committee recommendations implemented	**ALL**	100%	100%	100% 12/12 AC recommendations resolved	0%	AC –Q4 meeting held 15 August 2016.	None	Audit Committee recommendations
19.	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Auditing	# of Performance audit reports submitted to Council	**OMM**	4	4	3/4 The 3rd AC report tabled 7 July 2016	1	The Q4 AC meeting held 15 August 2016. Q4 report will be tabled in council its special meeting in September 2016.	None	Council item or resolution
20.	Good Governance and Public Participation	To develop and implement integrated management and governance systems	Governance	% Council resolutions implemented within timeframes	**ALL**	100%	100%	91% 71/78 resolutions resolved	9%	Application for a waiver send to the minister through office of the MEC for concurrence	Develop programme to resolve the 7 remaining resolutions	Council resolutions implemented register
21.	Good Governance and Public Participation	To develop and implement integrated management and governance	Inter-governmental relations	% Municipal Managers Forum Resolutions related to WDM implemented.	**ALL**	100%	100%	87.50%- 7/8 resolutions resolve – meeting held 25 November 2015	12.50 %	1st meeting postponed due to SPLUMA training. 4th postponed due to MTREF engagem	All institutional programme will be catered in the 2017/18 WDM process	Resolution register Email communique

NO.	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Responsible department	Baseline	2015/16 Annual Target	Actual 2015/16 Performance	Variance	Remarks	Remedial Action	Evidence
		systems								ent with MMs.	plan	
22.	Good Governance and Public Participation	To develop and implement integrated management and governance	Public Participation	# of IDP Representative Forum meetings convened	**OMM**	4	4	4/4 Meetings held 25/08/2015 12/11/2015 05/04/2016 24/05/2016	0	None	None	Invitation s, Agenda, minutes & attendance register
23.	Good Governance and Public Participation	To develop and implement integrated management and governance	Governance	# of council meeting held	**ES**	4	4	7/4 Meetings held 28 August 2016 Sept 2016 28/01/2016 29/02/2016 31/03/2016 31/05/2016 7/07/2016	(3)	3 meetings were special council meetings	None	Attendance register
24.	Good Governance and Public Participation	To develop and implement integrated management and governance	Governance	# of MPAC meeting held	**ES**	4	4	4/4 Meetings held 18 November 2015 18 March 2016 18 May 2016 15 June 2016	0	None	None	Minutes & attendance register
25.	Good Governance and Public Participation	To develop and implement integrated management and governance	Governance	Oversight report approved by council by 31 march	**OMM**	1	1	1/1 oversight report was approved 31 march 2016	0	The oversight Report submitted to MEC 07 April 2016	None	Council resolution
TRANSFORMATION AND ORGANISATIONAL DEVELOPMENT												
26.	Transformation and Organisational Development	To attract, develop and retain ethical and best human capital	Human Resources Management	# of employees employed in accordance with The EE plan targets	**CSSS**	50%	50%	99% 61-45% Male 72-54% Female **Total 133**	(49%)	The EE plan targets are fully meet	None	EE Report
27.	Transformation and Organisational Development	To attract, develop and retain ethical and best human capital	Human Resources Management	# of Senior Management with signed Performance Agreements	**OMM**	7	7	7/7 14 July 2015 MM 18 March 2016- CFO- 27 July 2015 ACFO 27 July 2015 CSSS 27 July 2015- PED	0	All 7/7 Managers signed the 2015/16 Performance agreement including the two	None	2015/16 Performance Agreements

NO.	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Responsible department	Baseline	2015/16 Annual Target	Actual 2015/16 Performance	Variance	Remarks	Remedial Action	Evidence
								27 July 2015-ES 27July 2015-ID 13 July 2015-SDCS		acting managers		
28.	Transformation and Organisational Development	To attract, develop and retain ethical and best human capital	Human Resources Management	# of officials capacitated in terms of workplace skills	**CSSS**	21	40	67/40	(27)	62/40 officials were capacitated	None	Training Report
29.	Transformation and Organisational Development	To attract, develop and retain ethical and best human capital	Human Resources Management	# of internship & leanership opportunities created	**CSSS**	4	4	5/4	(1)	5/4 internship opportunities crated and filled	None	Report
30.	Transformation and Organisational Development	To attract, develop and retain ethical and best human capital	Human Resources Management	% progress with compilation & submission of WSP to LGSETA	**CSSS**	100%	100%	100% WSP submitted 29 April 2016	0%	None	None	Submission letter
31.	Transformation and Organisational Development	To attract, develop and retain ethical and best human capital	Organisational Development	# of quarterly performance reviews conducted	**OMM**	4	4	2/3 assessments conducted	1	The scheduled Q4 assessment will be held in January after Audit opinion	Adhere to schedule	Attendance register. Communique to postpone Q3 assessments
32.	Transformation and Organisational Development	To attract, develop and retain ethical and best human capital	Organisational Development	% of approved SDBIP aligned with the IDP & Budget	**OMM**	100%	100%	100% 2016/17 SDBIP approved by the EM 15 June 2016	0%	2015/16 Adjusted SDBIP approved 29 February 2016	None	Approved SDBIP
33.	Transformation and Organisational Development	To attract, develop and retain ethical and best human capital	Monitoring and Evaluation	# of Annual Performance evaluation conducted	**OMM**	1	1	2014/15 Annual evolution held 27 July 2016	0	Meeting postponed twice 17 May 2016 & 19 July 2016	Adhere to schedule	Attendance register
34.	Transformation and Organisational Developm	To attract, develop and retain	Monitoring and Evaluation	% of Annual report (sec 121) adopted & submitted to	**OMM**	100%	100%	100% The oversight Report submitted to	0%	MPAC oversight report approved 31 March	None	Council resolution & submission letter

NO.	KPA	Strategic Objective	Programme / Focus area	Performance Indicators	Responsible department	Baseline	2015/16 Annual Target	Actual 2015/16 Performance	Variance	Remarks	Remedial Action	Evidence
	ent	ethical and best human capital		MEC by 31 March 2016				MEC 07 April 2016		2016		
35.	Transformation and Organisational Development	To attract, develop and retain ethical and best human capital	Monitoring and Evaluation	# of LLF Meeting held	**CSSS**	4	4	9/4 LLF meetings held	(5)	LFF meeting held 5 were special meetings	None	Attendance register

4. External service providers

- WDM has entered into service delivery agreements with local municipalities with regard to Disaster Management Services and firefighting Services.
- Table below show number of reports submitted quarterly for services rendered.

No.	Local Municipality	Baseline 2014/15	Target 2015/2016 reports	Actual report 2015/2016
1.	Bela-Bela	3	4	4
2.	Modimolle	3	4	4
3.	Mogalakwena	4	4	4
4.	Mookgophong	3	4	4
5.	Lephalale	4	4	4
6.	Thabazimbi	4	4	2
	TOTAL	**21**	**24**	**22**

5. Other External service providers (top TEN)

- The table below shows the top ten external service providers.

No.	Project Description	Date Awarded	Name of Service Provider/ Contractor	Duration of a contract	Project Completion date	Amount Awarded	Responsible department	Actual 13/14	Actual 14/15	Actual 15/16	Budget 16/17	Project Manager's comments
1.	Provision for Travel Agency	08 January 2015	**Batsumi Travel (Pty) Ltd**	3 years	31 January 2019	Various percentage on commission between 6% and 8%	CSSS	N/A	R245 687 .20	R585 142 .20	R4 439 100.0 0	Project running effectively
2.	Provision for Travel Agency	08 January 2015	**Nhlamulo-Hosi Investment**	3 years	31 January 2019	Various percentage on commission between 6% and 8%	CSSS	N/A	R459 797 .42	R479 195 .19	R4 439 100.0 0	Project running effectively
3.	Implementation of SCOA	29 January 2015	**Munsoft (Pty)Ltd**	11 Months	30 June 2016	R1 450 000.00	BTO	N/A	N/A	R360 462 .33	N/A	Effective
4.	Production of newsletter	09 December 2013	**Kgantshi Marketing**	3 years	14 December 2016	R480 000 .00	EMO	R120 000 .00	R200 000 .00	R160 000 .00	N/A	Satisfactory services rendered
5.	Rural Road Asset Management	16 July 2013	**Tshashu Consulting and Projects**	3 years	30 June 2016	R4 551 754.39	ID	R1 378 0 70.18	R1 560 5 26.33	R1 424 7 51.41	R1 897 000.00	Project running effectively
6.	Provision for security services	23 November 2015	**Leledu Security Services**	3 years	31 March 2019	R5 427 0 34.70	CSSS	R1 783 9 56.48	R1 926 6 73.92	R2 585 9 74.08	R2 143 200.0 0	Project running effectively

No.	Project Description	Date Awarded	Name of Service Provider/ Contractor	Duration of a contract	Project Completion date	Amount Awarded	Responsible department	Actual 13/14	Actual 14/15	Actual 15/16	Budget 16/17	Project Manager's comments
7.	Advertising Agency	03 December 2013	**Ultimate Recruitment Solution**	3 years	19 December 2016	VARIOUS PER DEPT	CSSS	R231 267 .28	R365 558 .79	R417 315 .30	R275 962 + IDP PROJECTS	Project running effectively
8.	Maintenance of WDM building, Disaster and abattoir	02 April 2015	**M2M/Sithembekile JV**	3 years	30 June 2018	Units per rate	ID	N/A	N/A	R198 478 .56	R1 100 000.0 0	Project running effectively
9.	Appointment of professional consultants for PMU	13 July 2015	**SML Projects (Pty)Ltd**	3 years	30 June 2018	R 11 253.51 Total unit rate	ID	N/A	N/A	R2 699 658.04	R5 000 000.00	Project running effectively
10.	Short term insurance	01 July 2013	**AON Insurance**	3 years	30 June 2016	Annual fixed fee & commission per service provided	CSSS	R465 767 .29	R531341 .00	R718 955.45	R1 0519 000.00	Satisfactory services rendered

4 Chapter 4

4.1 Component A –introduction to the Municipal Personnel

4.1.1 EMPLOYEE TOTALS, TURNOVER AND VACANCIES

Waterberg District Municipal has a staff component of 129 of which 57 are females' employees whose responsibility is to implement its Integrated Development Plan. The attempt to develop an organisational development strategy was meant to improve the effectiveness and efficiency of the municipality. More emphasis should place on forward planning and project management skills. The Human Resources Division provides all the HR functions to all employees within the organisation.

	Number of positions for 2015/16 as at 30 June 2016							
	Department	**Management**	**Technical**	**Labour**	**Support**	**Total**	**Vacant**	**% of vacant positions**
1	Budget and Treasury Office	4	-	-	10	15	1	0.72
2	Office of Municipal Manager	2		0	5	9	2	1.44
3	Corporate Support and Shared Services	3	-	8	12	24	1	0.72
4	Planning and Economic Development	4	-	15	5	26	2	1.44
5	Infrastructure Development	2	1	-	1	4	0	0.0
6	Executive Support	4	-	-	9	15	2	1.44
7.	Social and Community Services	3	-	-	41	45	1	0.72
	Totals	**22**	**1**	**23**	**83**	**129**	**9**	**6.52**

In general 94% of budgeted positions were filled at the end of the financial year.

4.2 Component B-Managing the Municipal Workforce

Employees as important assets of the municipality should be managed well and Senior Managers have a responsibility to motivate, guide and discipline other employees in order to implement the IDP successfully. Senior managers provide strategic leadership whilst divisional managers should supervise other employees and ensure there is operational efficiency. Training and development and reviewing and developing new policies are critical in improving the manner in which the staff is managed.

Employees					
Description	**2014/15**	**2015/16**			
	Employees	**Approved Posts**	**Employees**	**Variance**	**Variance**
	No.	**No.**	**No.**	**No.**	**%**
Water	-	-	-	-	-
Waste Water (Sanitation)	-	-	-	-	-
Electricity	-	-	-	-	-
Waste Management	-	-	-	-	-
Housing	-	-	-	-	-
Waste Water (Stormwater Drainage)	-	-	-	-	-
Roads	-	-	-	-	-
Transport	-	1	1	0	-
Planning	1	2	1	1	0%
Local Economic Development	4	3	3	0	0%
Planning (Strategic & Regulatory)	4	4	3	1	-
Infrastructure services	4	3	3	0	0%
Environmental Protection				0	
Municipal Health	76	31	31	0	0%
Security and Safety	-	5	4	1	-

Sport and Recreation	1	1	1	0	0%
Corporate Policy Offices and Other	22	88	82	6	0%
Totals	**129**	**138**	**129**	**9**	**95**

Vacancy Rate 2015/16			
Designations	***Total Approved Posts**	***Variances (Total time that vacancies exist using fulltime equivalents)**	***Variances (as a proportion of total posts in each category)**
	No.	**No.**	**%**
Municipal Manager	1	0	0
CFO	1	0	0
Other S57 Managers (excluding Finance Posts)	5	0	20
Other S57 Managers (Finance posts)	-	-	-
Municipal Police	-	-	-
Fire fighters	5	1	-
Divisional management: Levels 3 Posts)	16	1	93
Senior Officials Levels 4-5 posts	12	1	0
Officers Level 6-8 posts)	56	4	4
Officers Levels 9- 15 (Finance posts)	42	2	0
Total	**138**	**9**	5.1

Note: *For posts which are established and funded in the approved budget or adjustments budget (where changes in employee provision have been made). Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

Turn-over Rate			
Details	**Total Appointments as of beginning of Financial Year**	**Terminations during the Financial Year**	**Turn-over Rate***
	No.	**No.**	
2013/14	12	10	
2014/15	22	5	3.9
2015/16	**13**	**4**	**2.8**

* Divide the number of employees who have left the organisation within a year, by total number of employees who occupied posts at the beginning of the year

The vacancy turnover rate of 5% is normal and since the Acting Managers sign performance until such time that positions are filled them to strive towards achieving the targets of the organisation

COMMENT ON WORKFORCE POLICY DEVELOPMENT:

The Training and Development was reviewed and implemented by the Human Resources Division in line with the Workplace Skills Plan.

4.2.1 INJURIES, SICKNESS AND SUSPENSIONS

Number and Cost of Injuries on Duty						
Type of injury	**Injury Leave Taken**	**Employees using injury leave**	**Average injury leave taken per employee**	**Average Injury Leave per employee**	**Total Estimated Cost**	
	Days	**No.**	**%**	**Days**	**R'000**	
Required basic medical attention only	-	-	-	-	-	
Temporary total disablement	3	2	-	3	**R1549.10**	
Permanent disablement	-	-	-	-	-	
Fatal	-	-	-	-	-	
Total	**3**	**2**	**-**	**3**	**R1549.10**	

Number of days and Cost of Sick Leave (excluding injuries on duty)						
Salary band	**Total sick leave**	**Proportion of sick leave without medical certification**	**Employees using sick leave**	**Total employees in post***	***Average sick leave per Employees**	**Estimated cost**
	Days	**%**	**No.**	**No.**	**Days**	**R' 000**
Lower skilled (Levels 11-15)	197	10.36	19	26	7.57	
Skilled (Levels 10)	53	17.66	3	4	13.25	
Highly skilled production (levels 8- 10)	551	14.5	38	43	12.8	
Officers (levels 4-6)	395	14.10	28	36	10.9	
Divisional management (Levels 3)	229	19.08	12	13	17.6	
MM and S57	43	10.75	4	7	6.14	
Total	**1 466**	**86.45%**	**104**	**129**	68.45	
* - Number of employees in post at the beginning of the year						
*Average calculated by taking sick leave in column 2 divided by total employees in column 5						

4.2.2 POLICIES

For the period under review at least 22 were reviewed and approved by Council

HR Policies and Plans				
	Name of Policy	**Completed**	**Reviewed**	**Date adopted by council or comment on failure to adopt**
		%	**%**	
1	Employment Equity	100%	100%	
2	Telephone	100%	100%	
3	Employment of family members	100%	100%	
4	Succession planning	100%	100%	
5	Operational allowance	100%	100%	
6	Travel and subsistence	100%	100%	
7	Employee Assistance / Wellness	100%	100%	
8	Employment Equity	100%	100%	
9	HIV and AIDS	100%	100%	
10	Employment relations	100%	100%	
11	Acting appointment and allowance	100%	100%	

12	Training and development	100%	100%	
13	Retention strategy	100%	100%	
14	Leave management	100%	100%	
15	Occupational Health and Safety	100%	100%	
16	Funeral policy	100%	100%	
17	Overtime	100%	100%	
18	Flexi-hour	100%	100%	
19	Transport allowance	100%	100%	
20	Sports	100%	100%	
21	Performance Management	100%	100%	
22	Employment practices policy	100%	100%	
23	Conditional grant	100%	100%	
24	Attendance and punctuality	100%	100%	
25	Sexual Harassment	100%	100%	
26	Smoking	100%	100%	
27	Long service	100%	100%	
28	Employment benefits	100%	100%	
29	Fire arm	100%	100%	
30	Cell phone	100%	100%	
Use name of local policies if different from above and at any other HR policies not listed.				

The HR system is able to keep a record of all employees and monthly basis reconciliation is made. There no serious abuses of sick leave since it is also managed in terms of the Collective Agreement. In terms of the nature of services which the municipal services rendered there no fatalities even in fire-fighting and disaster management services

Number and Period of Suspensions				
Position	**Nature of Alleged Misconduct**	**Date of Suspension**	**Details of Disciplinary Action taken or Status of Case and Reasons why not Finalised**	**Date Finalised**
Divisional Manager	Insubordination, dishonesty dereliction	22 Feb 2016	Reinstated with conditions	18 May 2016
Disciplinary Action Taken on Cases of Financial Misconduct				
Position	**Nature of Alleged Misconduct and Rand value of any loss to the municipality**	**Disciplinary action taken**	**Date Finalised**	
-	-	-	-	-
2013/14	-	-	-	-
2014/15	-	-	-	-
2015/16	-	-	-	-

4.3 Component C-Capacitating the Municipal Workforce

In general all employees are given the opportunity to improve their knowledge and skills on the tasks they are required to perform in terms of their job descriptions. The skills audit conducted by the HRD Officer goes a long in trying to align training with the Integrated Development Plan. The municipality has initiated a project on Organisational Development and Return on Investment Strategies which be completed in new financial year. HRD is initiating a tool which will measure return on investment more seriously.

4.3.1 Skills Development and Training as at 30 June 2016

Management Level	G	Employee On 30/06/16	Leanership	Skills Programme And other short courses	Others forms of training	Total						
			Actual 2015/16	Actual 2015/16	Target	Actual 2014/15	Actual 2014/15	Target 2012	Actual 2013	Actu al 2014	Actual 2015	TOTA L
MM and S57	M	3	1	2	-	2	-	1	-	-	2	2
	F	4	-	2	-	4	4	3	-	-	4	4
Councillor	M	18		5								
	F	19		5								
DMs and SOs	M	15	-	4	-	16	16	8	-	-	16	16
	F	12	-	7	-	9	9	6	-	-	9	9
Technicians and Associate professionals	M	-	-	-	-	-	-	-	-	-	-	-
	F	-		-	-	-	-	-	-	-	-	-
Associate Professionals	M	-	-	-	-	-	-	-	-	-	-	-
	F	-	-	-	-	-	-	-	-	-	-	-
Professionals	M	19	-	10	-	13	13	4	-	-	13	13
	F	22		4	-	7	7	5	-	-	7	8
Unskilled	M	22	-	3	-	5	5	2	-	-	5	5
	F	35	1	18	-	11	11	2	-	-	11	11
Subtotal	M	**77**	2	**24**	-	37	37	2	-	-	37	37
	F	**92**		**36**	-	32	32	3	-	-	32	32
Total		**169**		**60**	-	69	69	5	-	-	69	69

4.1 Component D-Managing the Workforce Expenditure

4.1.1Skills Development: Expenditure

Management Level	G	Employee as at 30/06/16	Leanership		Skills Development		Other forms		Total
MM and S5&			Original budget	Actual budget	Original Budget	Actual budget	Original budget	Actual budget	
	M	3	R 39 600	R 39 600	R 15 846	R 15 846	-	-	R 55446
	F	4	-	-	R 35 796	R 35 796	-		R 35796
Councillors	M	18	-	-	R 3 44 85	R 3 44 85	-	-	R 94 492
	F	19	-	-	R 3 44 85	R 3 44 85	-	-	R 68 970
DMs and SOs	M	15	-	-	R 14 938	R 14 938	-	-	R 14 938
	F	12	-	-	R 25 111	R 25 111	-		R 25 111
Technicians and Associate professionals	M	-	-	-	-	-	-	-	-
	F	-	-	-	-	-	-	-	-
Professionals	M	19	-	-	R 51 793	R 51 793	-	-	R 51 793
	F	22	-	-	R 6715	R 6715	-	-	R 6715
Unskilled	M	22	-	-	R 22 306	R 22 306	-	-	R 22 306
	F	35	R 39600	R 39 600	R 93 119	R 93 119	-	-	R 93 119
Subtotals	M	**77**				-	-	-	
	F	**92**				-	-	-	
Totals		**169**	**R 39600**	**R 39600**	**R 334 594**	**R 334 594**		-	**R 374 194**

4.1.2. Finance Skills Development Competency Progress Report

Description	A Total # of officials employed	B Total # of employees(Entity)	Consolidation Of A& B	Consolidated competency assessments completed by A+B	Consolidated total # of officials whose performance agreements comply with regulations	Consolidated Total# of officials who meet the prescribed competency level
Finance officials	15	0	15	6	1	5
Accounting Officer	1	0	1	1	1	1
Chief Financial Officer	1	0	1	0	1	0
Senior Managers	5	0	5	5	5	5
Divisional Managers	2	0	2	2	2	2
Other officials	0	0	0	0	0	0
Heads of Supply Chain Management Unit	1	0	1	1	0	1
Total	25	0	25	15	7	14

COMPONENT A

STATEMENTS OF FINANCIAL PERFORMANCE ENDED 30 JUNE 2016

5.1 STATEMENTS OF FINANCIAL PERFORMANCE 2015/16 FY

	Note(s)	2016	2015
Revenue			
Revenue from exchange transactions			
Service charges		1,255,604	1,988,914
Interest earned - External investments	19	10,382,263	7,183,234
Interest earned - Receivables	19	31,665	121
Other income	20	128,651	482,204
Total revenue from exchange transactions		**11,798,183**	**9,654,473**
Revenue from non-exchange transactions			
Transfer revenue			
Government grants & subsidies	21	147,813,891	104,085,244
Public contributions and donations	22	50,000	71,778
Total revenue from non-exchange transactions		**147,863,891**	**104,157,022**
Total revenue		**159,662,074**	**113,811,495**
Expenditure			
Employee related costs	23	(64,616,463)	(59,513,386)
Remuneration of councillors	24	(6,717,206)	(6,346,779)
Post-retirement health care expenditure		(1,931,653)	(4,735,274)
Long-service award expenditure		(568,768)	(620,879)
Depreciation and amortisation	25	(6,010,996)	(5,358,538)
Impairment loss/ Reversal of impairments	26	(164,918)	(1,656,260)
Repairs and maintenance		(1,442,300)	(778,277)
Contracted services	27	(15,703,090)	(14,288,994)

Project expenditure	29	(36,119,517)	(8,927,175)
General Expenses	28	(18,603,884)	(18,599,282)
Total expenditure		**(151,878,795)**	**(120,824,844)**
Loss on disposal of assets		-	(407,273)
Surplus (deficit) for the year		**7,783,279**	**(7,420,622)**

5.2 GRANTS

Grant Performance

Description	2014/15	2015/16			2015/16 Variance %	
	Actual	Original budget	Adjustments budget	Actual expenditure	Original Budget	Adjustment Budget
Operational transfers and grants	R	R	R	R	%	%
National Government	R	R	R	R	%	%
Equitable share	99 036 000	111 232 000	111 232 000	111 232 000	0	0
Municipal Systems Improvement	840 551	940 000	940 000	940 000	0	0
EPWP incentive	1 000 000	1 000 000	1 000 000	1 000 000	0	0
Finance Management	1 250 000	1 250 000	1 250 000	1 250 000	0	0
MIG (PMU)	-	-	-	5 000 000	0	0
Rural Road Assets Management Grant	1 779 000	1 839 000	1 839 000	1 839 000	0	0
MWIG	-	-	-	14 105 555	0	0
MIG	-	-	-	12 006 824	0	0
Provincial Government						
LEDET	147 667	-	-	151 622	-	-
LGSETA	32 000	-	-	-	-	-
Wildlife centre	-	-	-	-	-	-
Tourism Grant	-	-	-	243 340	-	-
Other grant providers (Mayor's Golf day)	-	-	-	45 550	-	-
Total operating transfers	**104 085 244**	**-**	**-**	**147 813 891**	**-**	**-**

5.3 ASSET MANAGEMENT

The Municipal Council has adopted an Asset Management Policy in 2009 which policy is reviewable every year to accommodate the necessary changes.

TREATMENT OF THE THREE LARGEST ASSETS ACQUIRED IN 2015/16

Asset 1

Name of asset	Specialised vehicles
Description	No capital assets were bought in 2015/16 due to budgetary constraints.
Asset type	
Key Staff involved	
Staff responsible	
Key Issues	

Asset value	2011/12	2012/13	2013/14	2014/15	2015/16	
R						

Capital implications	
Future purpose of the asset	
Key issues	
Policy in place to manage asset	

Asset 2

Name of asset	No capital assets were bought in 2015/16 due to budgetary constraints.
Description	
Asset type	
Key Staff involved	
Staff responsible	
Key Issues	

Asset value	2011/12	2012/13	2013/14	2014/15	2015/16	

Capital implications	
Future purpose of the asset	
Key issues	
Policy in place to manage asset	

Asset 3

Name of asset	Donated Land
Description	Land on which Lephalale Disaster Management is built
Asset type	Property
Key Staff involved	Disaster Management Officer
Staff responsible	Fire Prevention Officer
Key Issues	

Asset value	2011/12	2012/13	2013/14	2014/15	2015/16	
		200 000				

Capital implications	The land will appreciate
Future purpose of the asset	Extension of disaster management centre

Key issues	None
Policy in place to manage asset	Yes

Repairs and maintenance expenditure for 2015/16

Repairs and maintenance expenditure	Original budget	Adjustments budget	Actual	Variance
	R 1 468 500	1 184 394	R 1 468 500	27%

5.4 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS

Ratio	Basis of calculation	2013/14	2014/15	2015/16
Liquidity current ratio	Current assets/current liabilities	8.3%	11,48%	
Cost Coverage	Available cash + investments/ Monthly fixed operations	7.1%	12.5%	
Service debtors to revenue	Total outstanding service debtors/annual revenue for services	429.9%	299.7%	
Debt coverage	Total operating-operating grants/ debt service payment due within financial year	1.2%	1.30%	
Capital charges to operating	Interest and principal paid/operating expenditure	0.0%	0%	
Employee costs	Employee costs/ Total revenue- capital revenue	51.9%	35,8%	
Solvability	Total assets/total liabilities	6.25	7,79	

COMPONENT B

SPENDING AGAINST CAPITAL BUDGET

5.5 CAPITAL EXPENDITURE

	% of expenditure budget	Original budget R	Adjustments Budget R	Actual R
Capital expenditure on IDP	45.93%	124 545 124	-	57 200 205
Operating expenditure on IDP	-	-	-	-
Total expenditure	**45.93%**	**124 545124**	**-**	**57 200 205**

5.6 SOURCES OF FINANCE

Details	2014/15 Actual	2015/16 Original budget	2015/16 Adjustments budget	2015/16 Actual	Variance in %
1.External loans	-	-	-	-	-
2.Public contribution and donations		-	-	-	-
3.Grants and subsidies	R 121 795 824	R210 214 349	R210 214 349	R210 214 349	0%
4. Other	-	-	-	-	-
Total	-	-	-	-	-
Entity	-	-	-	-	-
1.External loans	-	-	-	-	-

2.Public contribution and donations	-	-	-	-	-
3.Grants and subsidies	-	-	-	-	-
4.Other	-	-	-	-	-
Total	-	-	-	-	-

5.7 CAPITAL SPENDING ON 5 LARGEST PROJECTS

2015/16				Variance current year	
Name of project	Original budget	Adjustments budget	Actual expenditure	Original budget %	Adjustments budget %
A	74 172 000	74 172 000	17 843 379	75.95%	75.95%
B	3 268 070	3 268 070	3 164 921	3.16%	3.16%
C	6 280 686	6 280 686	4 960 068	21.03%	21.03%
D	1 450 000	1 450 000	1 282 519	11.56%	11.56%
E	1 021 250	1 021 250	1 002 991	1.79%	1.79%

Name of project - A
Objective of the project: upgrading of Thabazimbi waste water treatment plant
Delays: none
Future challenges: none
Anticipates citizen benefits: access to sanitation
Name of project - B
Objective of the project ; Upgrade of abattoir
Delays- none
Future challenges: operating at a loss
Name of project - C
Objective of the project- phagameng street and storm water
Delays- none
Future challenges: none
Anticipates citizen benefits: better storm water drainage
Name of project - D
Objective of the project; implementation of MSCOA
Delays-none
Future challenges- systems malfunction
Name of project - E
Objective of the project-ensure public participation
Delays- none
Future challenges: none adherence to the schedule
Anticipates citizen benefits: consultative governance

5.8 BASIC SERVICE AND INFRASTRUCTURE BACKLOGS – OVERVIEW

Households

Type of service	Service above minimum standards		Service below minimum standards	
	No of HHs	% of HHs	No of HHs	% of HHs
Water	Not applicable	Not applicable	Not applicable	Not applicable
Electricity	Not applicable	Not applicable	Not applicable	Not applicable
Sanitation	Not applicable	Not applicable	Not applicable	Not applicable
Refuse removal	Not applicable	Not applicable	Not applicable	Not applicable

COMPONENT C

CASH FLOW MANAGEMENT AND INVESTMENTS

5.9 CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2016

The importance of cash management lies in the fact that the municipality will have cash available to enable it to meet its obligations. It also enables the municipality to have a cash backed budget which is more about having the money in the bank rather than the cash which is expected to be collected from the debtors.

	Note(s)	2016	2015
Cash flows from operating activities			
Receipts			
Sale of goods and services		1,262,267	630,845
Grants		210,214,349	121,795,824
Interest income - Investments		10,382,263	7,183,355
Interest income - receivables		31,665	-
Other receipts		178,650	446,159
VAT receipts		2,451,432	-
		224,520,626	130,056,183
Payments			
Employee costs		(71,333,669)	(66,258,578)
Suppliers		(20,046,184)	(13,139,830)
Other payments for VAT		(6,595,053)	2,190,038
Project expenditure		(33,621,444)	(8,947,241)
Thabazimbi project expenditure		(20,341,451)	-
Contracted services		(15,703,090)	(13,008,670)
Other payments		(789,549)	(5,064,859)
		(168,430,440)	(104,229,140)
Net cash flows from operating activities	31	**56,090,186**	**25,827,043**
Cash flows from investing activities			
Purchase of property, plant and equipment	9	(3,705,972)	(2,833,400)
Proceeds from sale of property, plant and equipment	9	-	496,450

Purchase of other intangible assets	10	(288,946)	(73,505)
Proceeds from sale of financial assets		-	301,828
Net cash flows from investing activities		**(3,994,918)**	**(2,108,627)**
Cash flows from financing activities			
Decrease/(Increase) in Held-to-maturity investments		1,059,654	(3,095,426)
Net cash flows from financing activities		**1,059,654**	**(3,095,426)**
Net increase/(decrease) in cash and cash equivalents		**53,154,922**	**20,622,990**
Cash and cash equivalents at the beginning of the year		83,059,082	62,436,092
Cash and cash equivalents at the end of the year	3	**136,214,004**	**83,059,082**

5.10 BORROWING AND INVESTMENTS

	2013/14 Actual	2014/15 Actual	2015/16 Actual
Securities- National Government	-	-	-
Listed	-	-	-
Deposits	-	-	-
Deposit- Public Investment Commission	-	-	=
Bank acceptance certificates	-	-	-
Negotiable certificates	-	-	-
Other	-	-	-

5.11 PUBLIC PRIVATE PARTNERSHIPS

None

COMPONENT D

OTHER FINANCIAL MATTERS

5.12 SUPPLY CHAIN MANAGEMENT

The municipality has established a functional Supply Chain Management Unit which is implementing the SMC regulations and policy without fear or favour. The unit has at least 1 officials who have not yet meet the National Treasury Competency Agreements.

The municipality is implementing a 3 committee bid system of which no councillors are allowed to sit on. The committee members have been vetted. The Auditor General has not raise any serious queries about the functionality of the Supply Chain Management Unit under the leadership of the Chief Financial Officer.

5.13 GRAP COMPLIANCE

Waterberg District Municipality has converted to General Recognised Acceptance Principles. At least more than 30 GRAP standards are used to prepare the Annual Financial Statements. The Asset Register is also GRAP compliant.

COMPONENT A

AUDITOR-GENERAL OPINION 2014/15

Report of the auditor-general to the Limpopo provincial legislature and the council on Waterberg District Municipality

Report on the financial statements

Introduction

1. I have audited the financial statements of the Waterberg District Municipality set out on pages ... to ..., which comprise the statement of financial position as at 30 June 2015, the statement of financial performance, statement of changes in net assets, cash flow statement and of the statement of comparison of budget information with actual information for the year then ended, as well as the notes, comprising a summary of significant accounting policies and other explanatory information.

Accounting officer's responsibility for the financial statements

2. The accounting officer is responsible for the preparation and fair presentation of these financial statements in accordance with South African Standards of Generally Recognised Accounting Practice (SA standards of GRAP) and the requirements of the Municipal Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA) and the Division of Revenue Act of South Africa, 2014 (Act No. 10 of 2014) (DoRA), and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor-general's responsibility

3. My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with International Standards on Auditing. Those standards require that I comply with ethical requirements, and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

4. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the municipality's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

6. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Waterberg District Municipality as at 30 June 2015 and its financial performance and cash flows for the year then ended, in accordance with SA standards of GRAP and the requirements of the MFMA and DoRA.

Emphasis of matters

7. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Restatement of corresponding amounts

8. As disclosed in note 43 to the financial statements, the corresponding figures for 30 June 2014 have been restated as a result of an error discovered during 2015 in the financial statements of the municipality at, and for the year ended, 30 June 2014.

Material impairments

9. As disclosed in note 24 to the financial statements, material impairment to the amount of R1 662 872 has been recognised as a result of liquidity of the service provider.

Material underspending of the budget

10. As disclosed in Annexure A1 and A2 to the financial statements, the municipality has materially underspent its expenditure and capital budget to the amount of R31 260 742 and R1 814 747 respectively. As a consequence, the municipality has not achieved some of its objectives as set out in its performance report.

Irregular expenditure

11. As disclosed in note 34.2 to the financial statements, irregular expenditure to the amount of R4 450 901 were incurred as a result of payments made in contravention of the supply chain management requirements.

Additional matter

12. I draw attention to the matters below. My opinion is not modified in respect of this matter.

Unaudited supplementary schedules

13. The supplementary information set out on pages xx to xx does not form part of the financial statements and is presented as additional information. I have not audited these schedules and accordingly I do not express an opinion thereon.

Unaudited disclosure notes

14. In terms of section 125(2)(e) of the MFMA the municipality is required to disclose particulars of non-compliance with the MFMA. This disclosure requirement did not form part of the audit of the financial statements and accordingly I do not express an opinion thereon.

Report on other legal and regulatory requirements

15. In accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA) and the general notice issued in terms thereof, I have a responsibility to report findings on the reported performance information against predetermined objectives for selected development priorities presented in the annual performance report, compliance with legislation and internal control. The objective of my tests was to identify reportable findings as described under each subheading, but not to gather evidence to express assurance on these matters. Accordingly, I do not express an opinion or conclusion on these matters.

Predetermined objectives

16. I performed procedures to obtain evidence about the usefulness and reliability of the reported performance information for the following selected development priorities presented in the annual performance report of the Waterberg District Municipality for the year ended 30 June 2015:

- Development priority : Basic services on pages x to x
- Development priority : Local economic development on pages x to x

17. I evaluated the reported performance information against the overall criteria of usefulness and reliability.

18. I evaluated the usefulness of the reported performance information to determine whether it was presented in accordance with the National Treasury's annual reporting principles and whether the reported performance was consistent with the planned development priorities. I further performed tests to determine whether indicators and targets were well defined, verifiable, specific, measurable, time bound and relevant, as required by the National Treasury's *Framework for managing programme performance information* (FMPPI).

19. I assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.

20. The material findings in respect of the selected development priorities are as follows:

Usefulness of reported performance information

21. I did not identify material findings on the usefulness of the reported performance information for the following development priorities:

    - Development priority: Basic services

    - Development priority: Local economic development

Reliability of reported performance information

Development priority: Basic services

22. The FMPPI requires auditees to have appropriate systems to collect, collate, verify and store performance information to ensure valid, accurate and complete reporting of actual achievements against planned objectives, indicators and targets. Due to inadequate systems I was unable to place reliance on the validity, accuracy and completeness of the reported performance for basic service delivery. This was due to the fact that the auditee could not provide sufficient appropriate evidence in support of the reported performance information and differences identified between the reported performance information. The municipality's records did not permit the application of alternative audit procedures.

Development priority: Local economic development

23. The FMPPI requires auditees to have appropriate systems to collect, collate, verify and store performance information to ensure valid, accurate and complete reporting of actual achievements against planned objectives, indicators and targets. Due to inadequate systems I was unable to place reliance on the validity, accuracy and completeness of the reported performance for local economic development. This was due to the fact that the auditee could not provide sufficient appropriate evidence in support of the reported performance information and differences identified between the reported performance information. The municipality's records did not permit the application of alternative audit procedures.

Additional matters

24. I draw attention to the following matters

Achievement of planned targets

25. Refer to the annual performance report on page(s) x to x and x to x for information on the achievement of the planned targets for the year. This information should be considered in the context of the material findings on the reliability of the reported performance information for the selected development priorities reported in paragraphs 18 to 20 of this report.

Adjustment of material misstatements

26. I identified material misstatements in the annual performance report submitted for auditing on the reported performance information for Basic service and Local economic development of development priorities. As management subsequently corrected only some of the misstatements, I identified material findings on the reliability of the reported performance information.

Compliance with legislation

I performed procedures to obtain evidence that the municipality had complied with applicable legislation regarding financial matters, financial management and other related matters. My material findings on compliance with specific matters in key legislation, as set out in the general notice issued in terms of the PAA, are as follows:

Annual financial statements, performance and annual reports

27. The financial statements submitted for auditing were not prepared in all material respects in accordance with the requirements of section 122 of the MFMA. Material misstatements on commitments note identified by the auditors were subsequently corrected, resulting in the financial statements receiving an unqualified opinion.

28. The oversight report, containing comments on the annual report, was not adopted by council within two months from the date on which the 2013/14 annual report was tabled, as required by section 129(1) of the MFMA.

Strategic planning and performance management

29. The municipality did not implement a framework that describes and represents how the municipality cycle and process of performance planning monitoring, measurement, review, reporting and improvement will be conducted, organised and managed, including determining the roles of different role players as required by sections 38, 39, 40 and 41 of the MSA read with regulations 7 and 8 of the Municipal Planning and Performance management regulations.

31. The annual performance report for the year under review did not include measures taken to improve performance as required by section 46(1)(c) of the MSA.

Procurement and contract management

30. The preference point system was not applied in all procurement of goods and services above R30 000 as required by section 2(a) of the Preferential Procurement Policy Framework Act and Supply Chain Management (SCM) regulation 28(1)(a)

31. Contracts were awarded to bidders based on points given for criteria that differed from those in the original invitation for bidding and, in contravention of SCM regulations 21(b) and 28(1)(a) and the Preferential Procurement Regulations.

Expenditure management

32. Effective steps were not taken to prevent unauthorised, irregular and fruitless and wasteful expenditure, as required by section 62(1)(d) of the MFMA.

Internal control

33. I considered internal control relevant to my audit of the financial statements, annual performance report and compliance with legislation. The matters reported below are limited to the significant internal control deficiencies that resulted in the basis for opinion, the findings on the annual performance report and the findings on compliance with legislation included in this report.

Leadership

34. The municipality has not implemented sufficient monitoring controls to ensure accurate reporting on performance objectives.

35. The accounting officer did not adequately exercise oversight responsibility regarding financial and performance reporting and compliance with certain laws and regulations.

Financial and performance management

36. The financial statements and reported performance information contained a number of misstatements that were corrected. This is mainly due to inadequate review by management.

Governance

37. The reported performance information contained a number of targets where the reported performance of the district municipality does not agree with the audit evidence submitted for audit purposes. This was mainly due to inadequate review by internal audit.

38. Audit committee should have guided internal audit to focus on performance information, as a result internal audit did not audit both mid-year and annual performance reports.

Auditor General
Polokwane

30 November 2015

AUDITOR-GENERAL
SOUTH AFRICA

Auditing to build public confidence

Report of the auditor-general to the Limpopo council of Waterberg District Municipality

Report on the financial statements

Introduction

1. I have audited the financial statements of the municipality set out on pages … to …, which comprise the statement of financial position as at 30 June 2016, the statement of financial performance, statement of changes in net assets, cash flow statement and the statement of comparison of budget information with actual information for the year then ended, as well as the notes, comprising a summary of significant accounting policies and other explanatory information.

Accounting officer’s responsibility for the financial statements

2. The accounting officer is responsible for the preparation and fair presentation of these financial statements in accordance with South African Standards of Generally Recognised Accounting Practice (SA standards of GRAP) and the requirements of the Municipal Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA) and the Division of Revenue Act of South Africa, 2015 (Act No. 1 of 2015) (DoRA), and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor-general’s responsibility

3. My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with International Standards on Auditing. Those standards require that I comply with ethical requirements, and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

4. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Opinion

6. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Waterberg District Municipality as at 30 June 2016 and its financial performance and cash flows for the year then ended, in accordance with SA standards of GRAP and the requirements of the MFMA and DoRA.

Emphasis of matters

7. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Irregular expenditure

8. As disclosed in note 32 to the financial statements, the municipality incurred irregular expenditure of R12 785 324 in contravention of the supply chain management (SCM) regulations.

Additional matters

9. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Unaudited supplementary information

10. The supplementary information set out on pages xx to xx does not form part of the financial statements and is presented as additional information. I have not audited this schedule and, accordingly, I do not express an opinion thereon

Report on other legal and regulatory requirements

11. In accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) and the general notice issued in terms thereof, I have a responsibility to report findings on the reported performance information against predetermined objectives of selected Key Performance Areas presented in the annual performance report, compliance with legislation and internal control. The objective of my tests was to identify reportable findings as described under each subheading but not to gather evidence to express assurance on these matters. Accordingly, I do not express an opinion or conclusion on these matters.

Predetermined objectives

12. I performed procedures to obtain evidence about the usefulness and reliability of the reported performance information of the following selected key performance areas presented in the annual performance report of the municipality for the year ended 30 June 2016:

    - Key performance area 2: Basic services on pages x to x
    - Key performance area 4: Local economic development on pages x to x

13. I evaluated the usefulness of the reported performance information to determine whether it was consistent with the planned development objectives. I further performed tests to determine whether indicators and targets were well defined, verifiable, specific, measurable, time bound and relevant, as required by the National Treasury's *Framework for managing programme performance information*

(FMPPI).

14. I assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.

15. The material findings in respect of the selected Key Performance Areas are as follows:

Basic service delivery

Usefulness of reported performance information

16. I did not identify any material findings on the usefulness of the reported performance information for key performance area: basic service delivery.

Reliability of reported performance information

17. The FMPPI requires auditees to have appropriate systems to collect, collate, verify and store performance information to ensure reliable reporting of actual achievements against planned objectives, indicators and targets. Adequate and reliable corroborating evidence could not be provided for the reported achievements against planned targets of important indicators.

Local economic development

Usefulness of reported performance information

18. I did not identify any material findings on the usefulness of the reported performance information for key performance area: basic service delivery

Reliability of reported performance information

19. The FMPPI requires auditees to have appropriate systems to collect, collate, verify and store performance information to ensure reliable reporting of actual achievements against planned objectives, indicators and targets. Adequate and reliable corroborating evidence could not be provided for the reported achievements against planned targets of important indicators.

Additional matters

20. I draw attention to the following matters:

Achievement of planned targets

21. Refer to the annual performance report on pages x to x; x to x for information on the achievement of the planned targets for the year. This information should be considered in the context of the material findings on the reliability of the reported performance information in paragraph(s) x; x; x of this report.

Unaudited supplementary schedules

22. The supplementary information set out on pages x to x does not form part of the annual performance report and is presented as additional information. I have not audited [this / these schedule(s)] and, accordingly, I do not report on them.

Compliance with legislation

23. I performed procedures to obtain evidence that the Municipality had complied with applicable legislation regarding financial matters, financial management and other related matters. My material findings on compliance with specific matters in key legislation, as set out in the general notice issued in terms of the PAA, are as follows:

Annual financial statement, performance and annual report

24. The financial statements submitted for auditing were not prepared in all material respects in accordance with the requirements of section 122 of the MFMA.

    Material misstatements of expenditure, accumulated surplus and irregular expenditure and other disclosure items identified by the auditors in the submitted financial statement were subsequently corrected and the supporting records were provided subsequently, resulting in the financial statements receiving an unqualified audit opinion.

Expenditure

25. Reasonable steps were not taken to prevent irregular expenditure, as required by section 62(1)(d) of the MFMA.

Consequence management

26. Unauthorised expenditure incurred by the municipality was not investigated to determine if any person is liable for the expenditure, as required by section 32(2)(a) of the MFMA.

27. Irregular expenditure incurred by the municipality was not investigated to determine if any person is liable for the expenditure, as required by section 32(2)(b) of the MFMA.

28. Fruitless and wasteful expenditure incurred by the municipality was not investigated to determine if any person is liable for the expenditure, as required by section 32(2)(b) of the MFMA.

Internal control

29. I considered internal control relevant to my audit of the financial statements, annual performance report and compliance with legislation. The matters reported below are limited to the significant internal control deficiencies that resulted in the findings on the annual performance report and the findings on compliance with legislation included in this report.

LEADERSHIP

30. The municipality has not implemented sufficient monitoring controls to ensure accurate reporting on performance information.

31. The accounting officer did not adequately exercise oversight responsibility regarding financial and performance reporting and compliance with certain laws and regulations.

FINANCIAL AND PERFORMANCE MANAGEMENT

32. The financial statements and reported performance information contained a number of misstatements that were corrected. This is mainly due to inadequate review by management.

GOVERNANCE

33. Numerous errors and other misstatements in the annual performance reports could have been avoided had the internal audit adequately reviewed performance information.

Auditor General

Polokwane

30 November 2016

AUDITOR-GENERAL
SOUTH AFRICA

Auditing to build public confidence

COMPONENT B

AUDIT COMMITTEE ANNUAL REPORT 2015/16

WATERBERG DISTRICT MUNICIPALITY'S AUDIT COMMITTEE (AC) ANNUAL REPORT TO COUNCIL AND PROVINCIAL LEGISLATURE FOR PERIOD ENDED 30 JUNE 2016

1. INTRODUCTION

For and on behalf all the members of our esteemed Audit Committee (AC), I derive great pleasure and honor in presenting the annual audit committee report for the financial year 2015/2016 in accordance with the applicable legislative provisions.

2. Audit Committee Fiduciary Duties

In terms of Section 166 of the Municipal Finance Management Act (No. 56 of 2003), the Audit Committee must:

advise the Municipal Council, the political office-bearers, the Accounting Officer and the management staff of the municipality on matters relating to:-

(i) Internal financial controls and internal audit;

(ii) Risk management;

(iii) Accounting policies;

(iv) The adequacy, reliability and accuracy of financial reporting and information;

(v) Performance management;

(vi) Effective governance;

(vii) Compliance with the MFMA, the DORA and any other applicable legislation;

(viii) Performance evaluation; and

(ix) Any other issues referred to it by the municipality

(a) review the annual financial statements to provide the council of the municipality with an authoritative and credible view of the financial position of the municipality, its effectiveness and its overall level of compliance with the MFMA, the DORA and any other applicable legislation;

(b) respond to the Council on any issues raised by the Auditor-General in the audit report;

(c) carry out such investigations into the financial affairs of the municipality as the council of the municipality may request;

(d) perform such other functions as may be prescribed

3. AUDIT COMMITTEE MEMBERS AND ATTENDANCE

The AC, consisting of independent outside members listed below, meets at least four times per annum as per its approved terms of reference, additional special meetings may be called as the need arises.

Name and Surname	**Position**	**Number of meetings attended**	
		Ordinary	**Special**
SAB Ngobeni	**AC Chairperson**	**4 of 4**	**2 of 2**
A Mashego	**AC Member**	**3 of 4**	**2 of 2**
B Kgomo	**AC Member**	**1 of 4**	**1 of 2**

4. AUDIT COMMITTEE RESPONSIBILITY

The Audit Committee (AC) reports that it has complied with its responsibilities arising from Section 166 of the Municipal Finance Management Act and Circular 65 issued by National Treasury. The AC also reports that it has adopted appropriate formal terms of reference as its AC Charter, and it has regulated its affairs in compliance with this charter and has discharged all its responsibilities as contained therein, except that we have not reviewed changes in accounting policies and practices.

5. EFFECTIVENESS OF INTERNAL CONTROL

AC's review of the effectiveness of the internal control revealed that there is a room for improvement in the system of internal control of the municipality. Internal audit findings and AGSA findings revealed a regression in system of internal control in respect of financial management/reporting, performance management and reporting, and compliance with laws and regulations. Notwithstanding the above, the Audit Committee notes management's commitment to correct the deficiencies.

6. IN YEAR/MONTHLY MONITORING REPORT

The municipality has monthly and quarterly reporting system to the Council as required by the Municipal Finance Management Act (MFMA). Monitoring and reviews of performance information were periodically in the year under review.

7. RISK MANAGEMENT

The AC is of the opinion that municipality's risk management maturity level is very high.

8. FINANCIAL MANAGEMENT

The AC used a set of uniform key financial ratios and norms suitable and applicable to municipalities as articulated in MFMA circular no. 71 to assess the financial health and viability of the district municipality. The review revealed that district is not financial viable. Thus, AC recommends the development of comprehensive financial turnaround strategy.

9. COMPLIANCE WITH LAWS AND REGULATIONS

A number of non-compliance with the enabling laws and regulations were revealed by Audit Committee, Internal Audit and AGSA during the year. Thus, there is a room for improvement in so far as establishing an effective system for monitoring compliance with laws and regulations and the results of management's investigation and follow-up (including disciplinary action) of any instances of non-compliance. Thus, the AC recommended development and implementation of compliance management system and framework in order to addresses the issues of non-compliance.

10. INTERNAL AUDIT

The AC is satisfied with the effectiveness of Internal Audit. The above conclusion is based on:

- Reviewal with management and approval the internal audit charter, strategic and operational plans, internal audit activities, staffing (including competence and qualifications), and organisational structure of the Internal Audit Unit;
- Implementation of the approved the annual internal audit plan and all major changes to the plan.
- There were no unjustified restrictions or limitations on work of the internal audit caused by the unit.
- Review the internal audit budget, resource plan, activities, and organizational structure of the internal audit function;
- Compliance with the IIA's international standards for the professional practice by Internal Auditing unit

11. EXTERNAL AUDIT

11.1 The AC did review the Auditor-General 's proposed audit scope and approach, including coordination of audit effort with internal audit in respect of 2015/16 financial year; and on a regular basis, met separately with the Auditor-General to discuss any matters that the committee or auditors believe should be discussed privately.

11.2 The AC evaluated management responses to the reports or findings of the Auditor-General (Action plan to address prior year findings) on quarterly basis and gave inputs and advice on how best to addressed the findings raised by the AGSA.

11.3 At the time of submission of the annual financial statements and performance report to AGSA for audit, not all the AGSA findings were resolved as at 31 August 2016.

11.4 AC interacted with Final Audit and Management Letter issued by AGSA and concurs with AGSA's observations.

12. COMMENDATIONS

The AC would like to take this opportunity and congratulate Council, Management and Shareholder for the attainment of unqualified audit opinion.

13. PERFORMANCE MANAGEMENT

The AC reviewed effectiveness and functionality of the performance management system and it appears to be functional. However, there is a room for improvement in so far as achievement of planned targets is concerned, usefulness and reliability of performance information as well as management's adequate review and monitoring of performance management information/reports.

14. FINANCIAL REPORTING

The AC reviewed the quality, accuracy, uselessness, reliability and appropriateness of monthly, quarterly and annual financial reporting and observed that there is a serious room for improvement in so far as compliance with section 122 of the MFMA and management's review and monitoring of financial reports.

15. IT GOVERNANCE

The AC did review current IT governance and arrangement and noted there is a room for improvement in so far as fully implementation of ICT Governance Framework.

16. IMPLEMENTATIONS OF AUDIT COMMITTEE RESOLUTIONS

As at the end of the year, a number of Audit Committee resolutions were implemented satisfactorily.

17. IMPLEMENTATION OF COUNCIL RESOLUTIONS

As at the end of the year a large number of Council resolutions were implemented and however, the AC recommends development and implementation of Council resolutions management systems and possible automation of the management of council resolutions.

18. CONSEQUENCE MANAGEMENT FRAMEWORK

For Council to foster and integrate the culture of accountability in the municipality, The AC recommends development and implementation of consequence management framework.

19. INTEGRATED/COMBINED ASSURANCE FRAMEWORK

To enhance the governance and oversight function of the municipality, the AC recommends development and implementation of combined assurance framework.

20. LEADERSHIP

Municipality Council did provide somewhat effective leadership based on a culture of honest and good governance. However there is a room for improvement in so far as management's oversight on the financial statements, performance reporting and compliance with laws and regulations governing the district municipality.

21. CONCLUSION

The AC wishes to acknowledge the commitment from Council, management and staff of the municipality. We would also like to thank the Executive Mayor for his support, Councillors, senior management for their efforts and internal audit for their contribution.

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SAB Ngobeni

Waterberg District Municipality

Chairperson of the Audit Committee

09 January 2017

COMPONENT C

6.4 Follow up on Audit General report 2015/16

FINANCIAL YEAR	**: 15/16FY**
MUNICIPAITY NAME	**: WATERBERG DISTRICT**
AUDIT OPINION	**: UNQUALIFIED**
REPORTING PERIOD	**: Q2 of 16/17**

No	Audit Finding	Category of Finding	Description of Finding	Finding status	Root Cause	Action Plan Description	Start Date	Completion Date	Person Responsible	Position	Progress	Narrative to Progress
1	Predetermined Objectives	Matters affecting the auditor's report	Annual Performance Report: No supporting evidence has been provided for the reported information for the LED initiatives and EPWP jobs created.	Recurring	Lack of adequate controls over performance of information reporting, financial reporting and internal control.	Management will ensure that reported performance is supported by sufficient appropriate evidence. Quarterly performance information is reviewed by Internal Audit and management implement improvement recommendations as made.	*19 Sept 2016*	*30 Jun 2017*	*T Kgomo*	*DM:SSP*	*In progress*	*Q1 & Q2 / Mid-year POE's were reviewed by Internal Audit for quality assurance.*
2	Predetermined Objectives	Matters affecting the auditor's report	The audit test was not done to determine whether the certificates were issued for outlets that met the set standards as the inspection reports were not kept by the municipality. The completeness audit testing of the reported performance was not done as the supporting documents for the origination of the process (application forms and inspection reports) are	New	Management did not ensure that there is proper information system in place for the recording, processing and reporting on the performance information.	Standard operating procedures have been developed, and register for certificate of acceptability was developed and forwarded to AGSA. The SOP will be communicated to the role players.	*08 Nov 2016*	*30 Jun 2017*	*M Mampa*	*Manager : SDCS*	*Completed*	*Error has been corrected. Inspection reports and supporting documents for the process are filed.*

			not kept by the municipality.									
3	Predetermined Objectives	Matters affecting the auditor's report	We were able to confirm that 120 certificates issued as reported are valid, as they are supported by actual compliance certificates. However, we were not able to test whether the certificates were issued for outlets that met the set standards as the application forms and inspection reports were not attached to the certificates of acceptability tested.	New	Management did not sure that there is proper information system in place for the recording, processing and reporting on the performance information.	Standard operating procedures have been developed, and register for certificate of acceptability was developed and forwarded to AGSA. The SOP will be communicated to the role players.	*15 Nov 2016*	*30 Jun 2017*	*M Mampa*	*Manager: SDCS*	*Completed*	*Error corrected. Proof of all required documents are submitted before authorisation of a certificate of compliance.*
4	Procurement	Matters affecting the auditor's report	Supply Chain Management: The transactions were correctly included in the irregular expenditure however they were also included in the Deviation Register, therefore leading to overstatement of deviations.	Recurring	Lack of adequate controls over irregular expenditure identified is not included in the deviation register.	All duplication transactions have thus been deleted form the register. Note no.34 on 2015/16 the annual financial statements will be adjusted accordingly. The deviation register will thus be reconciled on a monthly basis.	*10 Nov 2016*	*30 Nov 2016*	*G Tloubatla*	*CFO*	*Completed*	*All duplication transactions have been deleted from the register and the AFS were adjusted accordingly. The deviation register is also reconciled on a monthly basis.*

5	Procurement	Matters affecting the auditor's report	Supply Chain Management - Non-compliance of deviations with the SCM Regulation: The SCM deviations were described as single sources (sole providers). Request for quotations was not advertised for 7 days in terms of SCM regulations. (1) Cross-check Information Bereau, (2) Zebula Golf Estate, (3) Rhenoster Boerdery BK.	New	Lack of adequate implementation of Supply Chain Management Policy and SCM regulations.	Management will record transactions in the deviation report that meet the requirements of deviations as per section 36 of the Supply Chain Regulations. The deviation register will also be reconciled to identify the deviation transactions.	*10 Nov 2016*	*30 Jun 2017*	*G Tloubatla*	*CFO*	*Completed*	*Transactions have been disclosed as irregular expenditure and were also submitted to AG, MEC of Local Government and EM.*
6	Procurement	Matters affecting the auditor's report	Supply Chain Management: The amended contract was not tabled in the council of the municipality. (Crosscheck Information Bureau)	New	The controls were not monitored to ensure that the extension of the contracts is tabled in the council of the municipality.	The Accounting Officer will ensure that for any amendments and extension to the contracts is tabled in the council of the municipality. The internal controls on contract management will be monitored on a regular basis.	*11 Nov 2016*	*30 Jun 2017*	*F Raphela*	*Manager: CSSS*	*In progress*	*An email was send to staff requesting that they comply with the said provision (116 MFMA) during extension or amendment of contracts.The Item regarding the contracts that are been extended was drafted and will be table before the next seating of Council for rectification and condonation for non - compliance with the Act.*

7	Procurement	Matters affecting the auditor's report	Irregular expenditure - Difference between the Irregular expenditure schedule and the AFS: The irregular expenditure of R3 867 727.51 on the schedule was not disclosed in the financial statement.	New	The financial statements were not adequately reviewed to ensure that errors are identified and that all line items reconcile to the underlying records.	Management would ensure that the amounts as per the irregular expenditure schedule agree to the amounts as per the annual financial statements. The municipality will adjust the AFS note for irregular expenditure. The AFS will also be reviewed.	*24 Nov 2016*	*30 Nov 2016*	*G Tloubatla*	*CFO*	*Completed*	*The AFS were adjusted with the correct amounts.*
8	Revenue	Matters affecting the auditor's report	Amount incurred from implementation of local municipalities projects incorrectly recognized as income and expenditure.	New	The financial statements were not adequately reviewed to ensure that the financial statements are prepared in accordance with the standards of GRAP.	Amounts recognized as revenue and expenditure will be reversed and journal to be passed to correct the error to comply with comply with the requirements of GRAP.	*26 Nov 2016*	*30 Nov 2016*	*G Tloubatla*	*CFO*	*Completed*	*The journal was passed and correction were made to comply with GRAP.*
9	Bank	Matters affecting the auditor's report	Cash flow - The differences in the Cash flow statement items were identified.	New	The annual financial statements were not adeqautely reviwed.	Management recalculated the amounts for Receipts and Suppliers to include unspent grants and project expenditure. The Cash flow statement figures have been revised and adjusted. The AFS will be reviewed to ensure accurate classification of transactions and monthly reconciliation be performed on grants.	*25 Nov 2016*	*30 Nov 2016*	*G Tloubatla*	*CFO*	*Completed*	*Reconciliations on receipts and suppliers amounts are done. Recalculation was also performed on grants and project expenditures to reflect the correct figures.*

10	Liabilities	Matters affecting the auditor's report	Commitment: The amount as per the annual financial statements does not agree to the total as per the commitment register.	New	The review of the information included in the financial statements was not adequate.	The municipality made adjustments to the Commitments register after the submission of the AFS. The disclosure note for Commitments on AFS was adjusted to reflect the amount of R 59 210 119 as per the Commitments register. The commitment register will be reconciled together with supporting documents on a quarterly basis.	*09 Nov 2016*	*30 Nov 2016*	*G Tloubatla*	*CFO*	*Completed*	*Reconciliation of commitment register is performed on a quarterly basis.*
11	Human Resources	Matters affecting the auditor's report	Employee Cost (Salaries & Allowances): Amounts as per trial balance do not agree to the amounts as per the annual financial statements. The differences are as a result of misclassification between salaries and allowances.	New	Financial statements were not adequately reviewed.	The AFS were adjusted to agree the figures to the trial balance. The salaries and allowances were classified properly. The AFS will be reviewed to ensure correct classification of salaries and allowances.	*09 Nov 2016*	*30 Nov 2016*	*G Tloubatla*	*CFO*	*Completed*	*The AFS were adjsuted to agree the figures to trial balance figures.*
12	Human Resources	Matters affecting the auditor's report	Employee Cost (Allowances): Amounts as per trial balance do not agree to the amounts as per the annual financial statements. (Allowances)	New	Financial statements were not adequately reviewed.	The AFS were adjusted to agree the figures to the trial balance. The salaries and allowances were classified properly.	*15 Nov 2016*	*30 Nov 2016*	*G Tloubatla*	*CFO*	*Completed*	*The AFS were adjsuted to agree the figures to trial balance figures.*

13	Predetermined Objectives	Matters affecting the auditor's report	Variance between reported performance and audited performance: The Annual Performance report states that 132 Certificates of Acceptability were issued to food outlets. On inspection of the Portfolio of evidence submitted for audit it was noted that only 120 Certificates were issued.	New	Lack of a specific and appropriate management information system for recording and reporting on performance information.	The Divisional Manager: Strategic Support and Planning, Management and Internal Audit will review the performance information files to ensure validity, accuracy and completeness of the reported performance.	*19 Sept 2016*	*30 Jun 2017*	*T Kgomo*	*DM:SSP*	*In progress*	*Q1 & Q2 / Mid-year POE's were reviewed by Internal Audit for quality assurance.*
14	Predetermined Objectives	Other important matters	Audit of Predetermined Objectives: No risk assessment done on performance information.	New	The municipality did not identify and responds to risks relating to performance information reporting including data quality risks.	Risks are identified by management and prioritised as such. Performance information shall be included in the risk register if recognised and prioritised as a critical risk area according to the risk assessment feedback. The risk assessment for 17/18FY will be conducted May 2017.	*08 Nov 2016*	*31 May 2017*	*T Kgomo*	*DM:SSP*	*In progress*	*Risk assessment for 2017/18 will be be conducted in May 2017 & performance information may be included if considered critical.*
15	Movable Assets	Other important matters	PPE and Intangible assets: Certain Assets could not be physically verified during the asset verification process.	Recurring	Lack of controls to ensure that all assets in the municipality's asset register can be accounted for.	Management will perform periodic asset verification and follow up on missing assets will thus be done.	*03 Nov 2016*	*30 Jun 2017*	*G Tloubatla*	*CFO*	*In progress*	*The annual asset verification process has started on the 15/02/2017 & expected to be concluded by March 2017.*

16	Immovable Assets	Other important matters	PPE: Asset was recognised at an incorrect cost in the current year. As per the asset register the SS Geyser cost was R450 000, as per supporting documents it was R250 000. Resulting in a difference of -R200 000.	New	Lack of adequate review of the asset register.	The deficiency was due to a typing error as such it will be corrected and AFS adjusted to the correct amount. The review of captured purchased assets transactions on the asset register will be performed for accurate recording.	*03 Nov 2016*	*30 Nov 2016*	*G Tloubatla*	*CFO*	*Completed*	*The error was corrected and AFS adjusted to correct amount.*
17	Other Disclosure	Other important matters	Reports of investigation on Unauthorized, Irregular, Fruitless and Wasteful expenditure were not submitted for audit purposes.	New	Proper record keeping systems was not established and maintained to ensure that complete, relevant and accurate information is accessible and available for audit purpose within reasonable timeframes.	The investigation of Unauthorized, Irregular, Fruitless and Wasteful expenditure would be conducted. The internal controls will thus be put in place to manage and monitor the irregular expenditures.	*01 Nov 2016*	*30 Jun 2017*	*G Tloubatla*	*CFO*	*In progress*	
18	Procurement	Other important matters	The SCM policy is not in line with the SCM Regulations. The municipality's SCM Policy does not have procedures for the handling, opening and recording of bids and for bulk purchases restrictions.	New	SCM policy not consistent with the supply chain regulation.	The SCM Policy was reviewed in 2015/16 financial year and was approved on 31 May 2016 by Council. Refer to section 180 and 35.2 of SCM policy. The applicable section will be implemented in the financil period 16/17.	*27 Oct 2016*	*27 Oct 2016*	*G Tloubatla*	*CFO*	*Completed*	*The reviewed SCM Policy which was approved on 31 May 2016 included procedues for handling, opening recording of bids; and bulk purchases restrictions.*

19	Procurement	Other important matters	Supply Chain Management - SCM policy not in line with the SCM Regulations: The municipality submitted its report on the implementation of the SCM policy on the 26th of September 2016 to the Portfolio Committee, not 30 days after year end.	New	Lack of controls to ensure that the municipality SCM policy is aligned to the Supply Chain Management Regulations.	The submission of financial year end reports were also delayed due to the local government elections that took place on the 3rd of August 2016. The quarterly reports are submitted to the Executive Mayor through Budget and Treasury Portfolio Committee Meeting which are not held 10 days after the end of the quarter. Quarterly reports will be sent directly to the Executive Mayor to curb non-compliance in the absence of aligned calendar.	*27 Oct 2016*	*30 Jun 2017*	*G Tloubatla*	*CFO*	*Completed*	*Quarterly and Financial Year-End reports are submitted directly to Executive Mayor subsequently to BTO Portfolio Committee as BTO Portfolio Committee meetings are held after the prescribed legislative timeframes.*
20	Procurement	Other important matters	Contract Management- failure to request for extention on projects after the project completion date had lapsed.	New	Municipality did not extent all contracts that have passed the completion date but are not yet completed.	Management would ensure that the municipality has extensions for all its projects which are not complete by the expected project completion date. The extension of incomplete projects after completion date has lapsed will be requested through council.	*28 Oct 2016*	*30 Jun 2017*	*R Makgata*	*Manager :ID*	*In progress*	*The projects are currently monitored on a monthly basis and have not received any request of extension as at February 2017.*

21	Other Disclosure	Other important matters	The Municipality did not report Irregular and Fruitless and wasteful expenditure to the mayor, the MEC for local government and the provincial Auditor-General.	Recurring	Inadequate management controls over reporting of Irregular and Fruitless and wasteful expenditure.	Irregular, fruitless and wasteful expenditures reports were tabled to Council on the 24th of October 2016 for ratification and condoning, Council referred the report to the Municipal Manager for further investigation.	*03 Nov 2016*	*30 Jun 2017*	*G Tloubatla*	*CFO*	*Completed*	*The Municipality submitted report on Irregular and Fruitless and wasteful expenditure to , the MEC for local government and the provincial Auditor-General on 21 Feb 2017. EM was on 6 Feb 2017.*
22	Other Disclosure	Other important matters	The municipality did not submit the change of banking details information to the Auditor-General and Limpopo Provincial Treasury within 90 days.	New	Non-Compliance with Chapter 9(a) of the Municipal Finance Management Act No. 56 of 2003 (MFMA).	Management notified all the relevant stakeholders, with the exception of the office of the Auditor General of South Africa within the 90 days period. Management will ensure that all relevant stakeholders are notified within the 90 days period about the changes of banking details.	*01 Nov 2016*	*30 Nov 2016*	*G Tloubatla*	*CFO*	*Not yet started*	
23	Other Disclosure	Other important matters	The Municipality constituted duplication of costs by appointing consultants to address needs for which a position exist.	New	Inadequate management over the appointment of consultants.	Management would ensure that consultants are not appointed to perform core functions for which the post is filled.	*03 Nov 2016*	*30 Jun 2017*	*G Tloubatla*	*CFO*	*Not yet started*	
24	Liabilities	Other important matters	The amount disclosed in the financial statements is different to the amount in the actuarial report.	New	Inadequate review of the annual financial statements.	Management will adjust the relevent journals to make the necessary corrections. The AFS will be reviewed to ensure that amounts disclosed in the financial statements agree to supporting documents.	*03 Nov 2016*	*30 Nov 2016*	*G Tloubatla*	*CFO*	*Completed*	*The AFS were adjusted and journals were passed to correct the error.*

25	Human Resources	Other important matters	Employee's application for leave form was approved after the leave was taken.	New	Inadequate control over the administration of leave application.	Management will ensure that all application for leave forms are approved before the employees go on leave. Management will review the Leave Policy and update it to effect this. A standard operating procedure will be developed to assist in monitoring leave management. Managers will be encouraged to attend to the ESS timeously and to delegate the approval responsibility if they are not available.	*02 Nov 2016*	*30 Jun 2017*	*F Raphela*	*MCSSS*	*In progress*	*Policy review committee has been established. Draft standard operating procedure developed.Draft attached*
26	Movable Assets	Other important matters	There is misstatement in the depreciation amount disclosed in the AFS due to the understated amount of depreciation.	New	Inadequate review of the asset register.	Chief Financial Officer will ensure that the asset register is reviewed adequately to ensure that the accurate depreciation amount calculation in consideration of the useful lives. The asset register will be reconciled on a monthly and quarterly basis.	*08 Nov 2016*	*30 Jun 2017*	*G Tloubatla*	*CFO*	*In progress*	*The annual asset verification process has started on the 15/02/2017 & expected to be concluded by March 2017.*
27	Movable Assets	Other important matters	Some assets selected for physical verification could not be physically verified.	Recurring	Inadequate controls over municipal assets.	Management will perform periodic asset verification and follow up on missing assets will thus be done.	*06 Nov 2016*	*30 Jun 2017*	*G Tloubatla*	*CFO*	*In progress*	*The annual asset verification process has started on the 15/02/2017 & expected to be concluded by March 2017.*

28	Other Disclosure	Other important matters	The amortization of intangible assets after reassessment applied retrospectively instead of prospectively.	New	Lack of adequate controls on the review of the assets register.	Chief financial Officer will ensure adequate review of the asset register to ensure that the amortisation amount is calculated accurately taking into account the correct useful lives to ensure that the amortisation is calculated in accordance with GRAP.	*08 Nov 2016*	*30 Nov 2016*	*G Tloubatla*	*CFO*	*Completed*	*The amortisation of asset was recalculated and corrected in accordance with GRAP.*
29	Other Disclosure	Other important matters	The municipality did not present finance cost as a line item on the face of the statement of financial performance as a separate line item.	New	Inadequate review of annual financial statements to ensure compliance with GRAP.	The Accounting Officer will ensure that the finance cost is presented separately as a line item on the statement of financial performance.	*17 Nov 2016*	*30 Nov 2016*	*G Tloubatla*	*CFO*	*Completed*	*The finance cost was correctly presented on the AFS.*
30	Revenue	Other important matters	The Municipality did not have an investment register.	New	Inadequate controls to develop and maintain an Investment register.	The municipality has developed an Investment register and will update and maintain it on a monthly basis to ensure it's validity, accuracy and completeness.	*06 Nov 2016*	*30 Dec 2016*	*G Tloubatla*	*CFO*	*Not yet started*	
31	Receivables	Other important matters	Municipality did not charge interest on debtors over 30 days at current prime rate.	New	Inadequate management controls over debtors.	The municipality will adjust the interest rate to the current prime rate.	*08 Nov 2016*	*30 Nov 2016*	*G Tloubatla*	*CFO*	*Completed*	*The interest on debtors was recalculated for correction.*
32	Revenue	Other important matters	The Municipality does not perform reconciliations for fire income received from local municipalities against the supporting documents.	New	Inadequate management controls over fire income received from Local Municipalities.	The municipality will perform monthly reconciliations of fire income received from the local municipalities against the supporting documents.	*08 Nov 2016*	*30 Jun 2017*	*G Tloubatla*	*CFO*	*Not yet started*	

GLOSSARY

Accessibility indicators	Explore whether the intended beneficiaries are able to access services or outputs.
Accountability documents	Documents used by executive authorities to give *"full and regular"* reports on the matters under their control to Parliament and provincial legislatures as prescribed by the Constitution. This includes plans, budgets, in-year and Annual Reports.
Activities	The processes or actions that use a range of inputs to produce the desired outputs and ultimately outcomes. In essence, activities describe *"what we do"*.
Adequacy indicators	The quantity of input or output relative to the need or demand.
Annual Report	A report to be prepared and submitted annually based on the regulations set out in Section 121 of the Municipal Finance Management Act. Such a report must include annual financial statements as submitted to and approved by the Auditor-General.
Approved Budget	The annual financial statements of a municipality as audited by the Auditor General and approved by council or a provincial or national executive.
Baseline	Current level of performance that a municipality aims to improve when setting performance targets. The baseline relates to the level of performance recorded in a year prior to the planning period.
Basic municipal service	A municipal service that is necessary to ensure an acceptable and reasonable quality of life to citizens within that particular area. If not provided it may endanger the public health and safety or the environment.
Budget year	The financial year for which an annual budget is to be approved – means a year ending on 30 June.
Cost indicators	The overall cost or expenditure of producing a specified quantity of outputs.
Distribution indicators	The distribution of capacity to deliver services.
Financial Statements	Includes at least a statement of financial position, statement of financial performance, cash-flow statement, notes to these statements and any other statements that may be prescribed.
General Key performance indicators	After consultation with MECs for local government, the Minister may prescribe general key performance indicators that are appropriate and applicable to local government generally.
Impact	The results of achieving specific outcomes, such as reducing poverty and creating jobs.
Inputs	All the resources that contribute to the production and delivery of outputs. Inputs are "what we use to do the work". They include finances, personnel, equipment and buildings.
Integrated Development Plan (IDP)	Set out municipal goals and development plans.
National Key performance areas	• Service delivery & infrastructure • Economic development • Municipal transformation and institutional development • Financial viability and management • Good governance and community participation
Outcomes	The medium-term results for specific beneficiaries that are the consequence of achieving specific outputs. Outcomes should relate clearly to an institution's strategic goals and objectives set out in its plans. Outcomes are "what we wish to achieve".
Outputs	The final products, or goods and services produced for delivery. Outputs may be defined as "what we produce or deliver". An output is a concrete achievement (i.e. a product such as a passport, an action such as a presentation or immunization, or a service such as processing an application) that contributes to the achievement of a Key Result Area.
Performance Indicator	Indicators should be specified to measure performance in relation to input, activities, outputs, outcomes and impacts. An indicator is a type of information used to gauge the extent to which an output has been achieved (policy developed, presentation delivered, service rendered)
Performance Information	Generic term for non-financial information about municipal services and activities. Can also be used interchangeably with performance measure.
Performance Standards:	The minimum acceptable level of performance or the level of performance that is generally accepted. Standards are informed by legislative requirements and service-level agreements.

	Performance standards are mutually agreed criteria to describe how well work must be done in terms of quantity and/or quality and timeliness, to clarify the outputs and related activities of a job by describing what the required result should be. In this EPMDS performance standards are divided into indicators and the time factor.
Performance Targets:	The level of performance that municipalities and its employees strive to achieve. Performance Targets relate to current baselines and express a specific level of performance that a municipality aims to achieve within a given time period.
Service Delivery Budget Implementation Plan	Detailed plan approved by the mayor for implementing the municipality's delivery of services; including projections of the revenue collected and operational and capital expenditure by vote for each month. Service delivery targets and performance indicators must also be included.
Vote:	One of the main segments into which a budget of a municipality is divided for appropriation of money for the different departments or functional areas of the municipality. The Vote specifies the total amount that is appropriated for the purpose of a specific department or functional area. Section 1 of the MFMA defines a "vote" as: *a) one of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality; and* *b) which specifies the total amount that is appropriated for the purposes of the department or functional area concerned*

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WATERBERG DISTRICT MUNICIPALITY

ATTENDANCE OF SPECIAL AND ORDINARY COUNCIL MEETINGS: JULY 2015 – JUNE 2016

	SURNAME & INITIALS	07 Aug.15 (Special)	28 Aug. 15 (Ordinary)	30 Sept.15 (Special)	03 Dec. 15 (Ordinary)	28 Jan. 16 (Special)	29 Feb. 16 (Special)	11 Mar. 16 (Special)	31 Mar. 16 (Ordinary)	31 May 16 (Ordinary)	Special=5 Ordinary =4 TOTAL = 9	
											ATTEND	APOL/ABS
1.	Basson A.F	Apology	Apology	Apology	Apology	Present	Absent	Absent	Absent	Present	2	7
2.	Kekana T.M	Present	Present	Present	Present	Present	Present	Apology	Present	Absent	8	1
3.	Kekana V.H.	-	-	-	Present	Present	Present	Present	Present	Present	6	0
4.	Koadi G.B	Present	Present	Absent	Apology	Apology	Absent	Absent	Present	Absent	3	6
5.	Kganyago L.C.	Present	Apology	Apology	Present	Present	Absent	Present	Present	Present	6	3
6.	Lebelo L.J.	Present	Present	Present	Present	Absent	Present	Present	Present	Absent	7	2
7.	Lamola K.S.	Apology	Present	Apology	Present	Present	Present	Present	Present	Present	7	2
8.	Langa M.N.	Present	Present	Present	Present	Present	Present	Apology	Present	Present	8	1
9.	Mahlaela R.L.	Present	Present	Present	Present	Present	Present	Present	Present	Absent	8	1
10	Mahlangu P.M	Absent	Present	Present	Present	Absent	Absent	Present	Absent	Present	5	4
11	Manganyi M.E.	Present	Present	Present	Present	Present	Present	Present	Present	Present	9	0
12	Manamela L.S	Apology	Present	Present	Apology	Present	Apology	Apology	Present	Present	5	4
13	Manala S.I	Apology	Apology	Absent	Absent	Absent	Absent	Absent	Absent	Absent	9	0
14	Masalesa F.M.	Present	Present	Absent	Absent	Present	Absent	Present	Absent	Absent	4	5
15	Mashamaite T.A	Present	Absent	Present	Present	Apology	Present	Present	Present	Present	7	2
16	Mhlanga B.S.	Present	Present	Present	Present	Present	Present	Present	Present	Present	9	0
17	Moeletsi R.Z.	Present	Absent	Present	Present	Present	Apology	Present	Absent	Present	6	3
18	Mogotsi M.M.A.	Present	Present	Present	Present	Present	Present	Present	Present	Present	9	0
19	Mogotlane N.R.	Present	Present	Apology	Present	Present	Present	Present	Present	Present	8	1
20	Mokonyane T.E	Absent	Apology	Present	Absent	Absent	Absent	Apology	Apology	Apology	1	8

21	Mojela N.G	Present	Present	Present	Present	Present	Present	Present	Present	Present	9	0

WATERBERG DISTRICT MUNICIPALITY

ATTENDANCE OF SPECIAL AND ORDINARY COUNCIL MEETINGS: JULY 2015 – JUNE 2016

	SURNAME & INITIALS	07. Aug 15 (Special)	28 Aug. 15 (Ordinary)	30 Sept.15 (Special)	03 Dec. 15 (Ordinary)	28 Jan. 16 (Special)	29 Feb. 16 (Special)	11 Mar. 16 (Special)	31 Mar. 16 (Ordinary)	31 May 16 (Ordinary)	TOTAL = 9	
											ATTEND	APOL/ABS
1.	Molekwa S.M.	Apology	Present	Apology	Present	Present	Present	Apology	Apology	Present	5	4
2.	Monene R.N.	Present	Present	Absent	Present	Present	Present	Present	Present	Present	9	0
3.	Monoa R.L.R.	Apology	Present	Apology	Present	Present	Present	Apology	Present	Present	6	3
4.	Moremi M.L	Present	Present	Present	Present	Present	Present	Present	Present	Present	9	0
5.	Morumudi N.S.	Present	Present	Present	Absent???	Present	Present	Present	Present	Apology	7	2
6.	Mosam Z	Present	Present	Apology	Present	Present	Present	Present	Present	Present	8	1
7.	Motlohoneng D.P	Present	Absent	Present	Present	Present	Present	Present	Present	Apology	7	2
8.	Nyamah M.P.	Absent	Present	Absent	Present	Present	Present	Present	Present	Absent	6	3
9.	Ngwetjana L.N.	Present	Present	Present	Present	Apology	Present	Present	Present	Present	8	1
10	Phokela M.D.	Present	Present	Present	Present	Present	Present	Present	Present	Present	9	0
11	Ramogale R.A.	Present	Present	Present	Present	Present	Absent	Present	Present	Apology	7	2
12	Scruton P.A.	Absent	Apology	Absent	Absent	Absent	Present	Absent	Absent	Apology	1	8
13	Sekhu M.J.	Apology	Apology	Apology	Present	Present	Present	Present	Present	Present	6	3
14	Selokela M.J.	Apology	Apology	Present	Apology	Present	Present	Apology	Present	Absent	4	5
15	Kekana L.V. (Kgoshi)	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	Absent	0	9
16	Shongoane M.M. (Kgoshigadi)	Absent	Absent	Absent	Deceased	Deceased	Deceased	Deceased	Deceased	Deceased	0	9
17	Taueatsoala R.R. (Kgoshigadi)	Present	Present	Present	Present	Present	Present	Present	Apology	Present	8	1

WATERBERG DISTRICT MUNICIPALITY

ATTENDANCE OF PORTFOLIO COMMITTEE – 2015/16

	SURNAME & INITIALS	20 July 15	16 Oct 15	08 Feb 16	21 April 16		TOTAL = 4		
							ATTEND	APO	ABS
BUDGET AND TREASURY									
	Mashamaite T.A	Present	Present	Present	Present		4	1	0
	Mahlangu P.M	Absent	Absent	Present	Present		2	0	3
	Lebelo L.J	Present	Present	Present	Present		4	0	1
	Scruton P.A	Present	Absent	Absent	Absent		3	1	1
	Ramogale A.R.	Present	Present	Present	Present		4	0	0
TRANSFORMATION AND ADMINISTRATION									
	SURNAME & INITIALS	21 July 15	06 Oct 15	09 Feb16	19 April 16		Total = 4		
							ATTEND	APO	ABS
	Moremi M.L	Present	Present	Present	Present		4	0	0
	Kganyago L.C	Present	Present	Present	Present		4	0	0
	Manamela L.S	Apology	Present	Present	Present		3	1	0
	Manala S.I	Present	Absent	Absent	Absent		1	0	3
INFRASTRUCTURE DEVELOPMENT									
	SURNAME & INITIALS	14 July 15	07 Oct 15	10 Feb 16	20 April		Total = 4		
							ATTEND	APO	ABS
	Molekwa S.M	Present	Present	Present	Present		4	0	0
	Mojela N.G	Apology	Present	Present	Absent		3	1	0
	Basson A.F	Present	Present	Absent	Absent		2	1	3
	Ngwetjana L.N	Present	Present	Present	Present		4	0	0
	Monene R.N	Present	Present	Present	Present		4	0	0

PLANNING AND ECONOMIC DEVELOPMENT									
	SURNAME & INITIALS	16 July 15	07 Oct 15	16 Feb 16	21 April 16		Total = 4		
							ATTEND	APO	ABS
	Mosam Z.	Present	Present	Present	Present		4	0	0
	Manganyi M.E	Present	Present	Present	Present		4	0	0
	Kekana T.M	Present	Present	Absent	Present		3	0	1
	Kekana V.H	-	-	Present	Present		2	0	0
SOCIAL DEVELOPMENT									
	SURNAME & INITIALS	16 July 15	08 Oct 16	11 Feb 16	21 April 16		Total =4		
							ATTEND	APO	ABS
	Mhlanga B.S	Present	Present	Present	Absent		3	0	1
	Motlohoneng D.P	Present	Present	Present	Present		4	0	0
	Selokela M.J	Present	Present	Apology	Apology		2	1	1
	Masalesa F.M	Present	Absent	Present	Present		3	0	1
	Sekhu M.J	Present	Present	Present	Apology		4	1	0
	Taueatsoala R.R. (Kgoshigadi)	Present	Present	Present	Apology		3	1	0
COMMUNITY SERVICES									
	SURNAME & INITIALS	16 July 15	14 Oct 15	11 Feb 16	21 April 16		Total =4		
							ATTEND	APO	ABS
	Moeletsi R.Z	Present	Present	Present	Present		4	0	0
	Nyama M.P	Present	Present	Present	Present		4	1	2
	Mahlaela R.L	Present	Present	Present	Present		4	1	0
	Koadi G.B	Apology	Present	Present	Absent		2	1	1
	Mokonyane T.E	Absent	Present	Absent	Absent		1	0	3
SPECIAL PROJECTS									
	SURNAME & INITIALS	21 July 15	13 Oct 15	15 Feb 16	22 April 16		Total =4		
								APO	ABS

							ATTEND		
	Mogotsi M.M.A	**Present**	**Present**	**Present**	**Present**		**4**	**0**	**0**
	Sethoga N.M	**Present**	**Present**	**Present**	**Present**		**4**	**0**	**0**
	Monoa R.L.R	**Present**	**Present**	**Present**	**Present**		**4**	**0**	**0**
	Phokela M.D	**Present**	**Present**	**Present**	**Present**		**4**	**0**	**0**
	Kekana L.V. (Kgoshi)	**Absent**	**Absent**	**Absent**	**Absent**		**0**	**0**	**4**

APPENDIX B – COMMITTEES & COMMITTEE PURPOSES

Committees (other than Mayoral / Executive Committee) and Purposes of Committees	
Municipal Committees	**Purpose of Committee**
Municipal Public Accounts Committee	Accountability and oversight role
Audit Committee	Auditing of financial and non-financial matters
Geographic Names	Changing of names of streets and public institutions
Public Participation	Ensure Public Involvement
Rules & Ethics	Ensure adherence to rule, ethics and legislation
Budget & Treasury	Ensure adherence to MFMA

APPENDIX C– THIRD TIER ADMINISTRATIVE STRUCTURE

Third Tier Structure	
Directorate	**Director/Manager (State title and name)**
Office of the Municipal Manager	Municipal Manager : S Mabotja
Budget & Treasury Office	Chief Financial Officer : G. Tloubatla
Infrastructure Development	Manager : N.R Makgata
Planning & Economic Development	Manager : L Sole
Social Development and Community Services	Manager : M. Mampa
Office of the Executive Mayor	Manager : P Makondo
Corporate Support & Shared Services	Manager: P.F Nogilana Raphela

APPENDIX D– FUNCTIONS OF MUNICIPALITY/ENTITY

Municipal / Entity Functions		
MUNICIPAL FUNCTIONS	**Function Applicable to Municipality (Yes / No)***	**Function Applicable to Entity (Yes / No)**
Constitution Schedule 4, Part B functions:		
Air pollution	No	
Building regulations	No	
Child care facilities	No	
Electricity and gas reticulation	No	
Fire-fighting services	Yes	
Local tourism	No	
Municipal airports	No	
Municipal planning	Yes	
Municipal health services	Yes	

Municipal public transport	Yes	
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other law	No	
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping and matters related thereto	No	
Storm water management systems in built-up areas	No	
Trading regulations	No	
Water and sanitation services limited to potable water supply systems and domestic waste-water and sewage disposal systems	No	

Municipal / Entity Functions		
MUNICIPAL FUNCTIONS	**Function Applicable to Municipality (Yes / No)***	**Function Applicable to Entity (Yes / No)**
Constitution Schedule 5, Part B functions:		
Beaches and amusement facilities	No	
Billboards and the display of advertisements in public places	No	
Cemeteries, funeral parlours and crematoria	No	
Cleansing	No	
Control of public nuisances	No	
Control of undertakings that sell liquor to the public	No	
Facilities for the accommodation, care and burial of animals	No	
Fencing and fences	No	
Licensing of dogs	No	
Licensing and control of undertakings that sell food to the public	No	
Local amenities	No	
Local sport facilities	No	
Markets	No	
Municipal abattoirs	Yes	
Municipal parks and recreation	No	
Municipal roads	No	
Noise pollution	No	
Pounds	No	
Public places	No	
Refuse removal, refuse dumps and solid waste disposal	No	
Street trading	No	
Street lighting	No	
Traffic and parking	No	
*** If municipality: indicate (yes or No); * If entity: Provide name of entity**		T D

APPENDIX E–WARD REPORTING

Functionality of Ward Committees					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
Not applicable	Not applicable	Not applicable	Not applicable	Not applicable	Not applicable

APPENDIX F1- WARD INFORMATION

Ward Title: Ward Name (Number)

Capital Projects: Seven Largest in 2013/14(Full List at Appendix N) R' 000				
No.	**Project Name and detail**	**Start Date**	**End Date**	**Total Value**
	Not applicable	Not applicable	Not applicable	R000

APPENDIX F2- BASIC SERVICE PROVISION

Basic Service Provision					
Detail	**Water**	**Sanitation**	**Electricity**	**Refuse**	**Housing**
Households with minimum service delivery	Not applicable	Not applicable	Not applicable	Not applicable	
Households without minimum service delivery	Not applicable	Not applicable	Not applicable	Not applicable	
Total Households*	Not applicable	Not applicable	Not applicable	Not applicable	
Houses completed in year					

APPENDIX F3- Top Four Service Delivery Priority in a Ward

APPENDIX F3 – Top Four Service Delivery Priorities for Ward (Highest Priority First)		
Top Four Service Delivery Priorities for Ward (Highest Priority First)		
No.	**Priority Name and Detail**	**Progress During 2011/13**
	Not applicable	Not applicable
		T F.3

APPENDIX G- Recommendations of the Municipal Audit Committee 2015/16

Municipal Audit Committee Recommendations		
Date of Committee	**Committee recommendations during 2015/16**	**Recommendations adopted (enter Yes); not adopted (provide explanation)**
11 Jan 2016	Auditor-General SA action plan must be presented in the next audit committee meeting and also the progress on the implementation by management of the issues raised.	Adopted and Implemented
	Fast track the appointment of the Chief Financial Officer.	Adopted and Implemented
	The process to fill the vacant Audit Committee member position commences.	Adopted and Implemented
	The Audit Committee must finalise the Audit Committee annual report for 14.15 financial year to be included in the municipality annual report.	Adopted and Implemented
	The performance management report should include external service providers.	Adopted and Implemented
20 May 2016	Internal Audit Unit and affected managers to meet to discuss the development of maintenance plan for the municipality as raised by Internal Audit.	Adopted and Implemented
	The PMS office should provide the comments on the issue raised by Internal Audit regarding the delay in capital projects performance as it impacts the institutional performance.	Adopted and Implemented
20 Jun 2016	The Project Status Report should be updated regularly and narrative progress provided. Proper Service Provider evaluation on projects performed should be implemented. The lessons learned of the implementation should be in conjunction with the Supply Chain Policy.	Adopted and Implemented
	The audit project on MSCOA be included on the 2016/2017 Internal Audit operational plan.	Adopted and Implemented
	The Risk Officer must add the following items on the Agenda of Risk Management Committee meeting: • Performance Information Quarterly • Financial performance Quarterly • Assurance Providers • Follow up on Internal Audit findings	Adopted and Implemented

	• Follow up on AGSA findings • Recommendation register The process should be aligned with the submission dates to portfolio meetings and Council.	
15 Aug 2016	Project Status Report: The reasons for variance column should be taken into consideration and duly substantiated. The date paid column in the Project Status report should be updated with the last payments made in June 2016.	Adopted and Implemented
	Limpopo Treasury: the Risk Management Report, Implementation Report and Risk Register should be improved to reflect the work performed by municipality.	Adopted and Implemented

APPENDIX H – Long Term contracts and Public Private Partnership

ACTIVE LONG TERM CONTRACTS AS AT 30 JUNE 2016

#	Project Description	Date Awarded	Name of Service Provider/ Contractor	Duration of a contract	Project Completion date	Amount Awarded	Responsible department	Actual 14/15	Actual 15/16 Incl Vat	Actual 15/16 Excl Vat	Budget 15/16	Budget 16/17	Budget 17/18	Budget 18/19
1	Provision of Travel and Accomodation Services	01-Nov-11	Batsumi Travel Pty Ltd	36 months	Jan-19	SCHEDULE	CSSS	384,694	654,347	573,989	4,929,497	4,534,600	4,815,745	5,099,874
2	Provision of Travel and Accomodation Services	01-Nov-11	Nhlamulo Hosi Investments	36 months	Jan-19	SCHEDULE	CSSS	459,798	690,995	606,136	4,929,497	4,534,600	4,815,745	5,099,874
3	Provision of Legal Services	22-Nov-11	Verveen Attorneys	36 months	Dec-15	SCHEDULE	CSSS	108,942	31,920	28,000	316,200	250,000	265,500	281,165
4	Provision of Legal Services	15-Dec-15	Mohale Incorparated	36 months	Jan-19	SCHEDULE	CSSS	108,942	83,148	72,937	316,200	250,000	265,500	281,165
5	Provision of Insurance services	01-Feb-13	AON Risk Services South Africa	36 months	Jun-16	SCHEDULE	CSSS	531,341	819,608	718,955	1,054,000	1,066,000	1,132,092	1,198,885

6	Provision of the banking services	25-Feb-15	ABSA Bank Ltd	60 months	Mar-20	SCHEDULE	BTO	60,536	88,925	78,005	70,695	83,000	88,146	93,347
7	Operating lease of the photocopying Machines	01-Mar-14	Palesa Technology - ceded to ABSA Technology Finance	36 months	Feb-17	SCHEDULE	CSSS	626,879	103,493	90,783	599,875	759,400	806,483	854,065
8	Provision of the Advertising Services	03-Dec-13	Ultimate Recruitment Solution	36 months	Dec-16	SCHEDULE	CSSS	411,346	444,611	390,010	251,539	199,200	211,550	224,032
9	Provision of the Security Services	01-Jul-12	Triotic Protection Services	36 months	Feb-16	1,651,812	CSSS	1,902,289	1,647,306	1,445,005	2,010,403	2,168,600	2,303,053	2,438,933
10	Provision of the Security Services	27-Nov-15	Leledu Security Services	36 months	Apr-19	5,427,035	CSSS	-	498,744	437,494		2,168,600	2,303,053	2,438,933
11	IFMS-Licencing, Support and Maintenance	07-Sep-11	Munsoft (Pty) Ltd	20 years	Aug-31	1,593,546	BTO	708,384	861,169	755,412	899,115	974,000	1,034,388	1,095,417
12	Implementation of Virtual Private Network	28-Jun-12	SITA	36 Months	Jun-15	4,640,667	CSSS	68,027	58,195	66,342	260,865	234,500	249,039	263,732
13	Production of Newsletter	09-Dec-13	Kgantshi Marketing Adverting and Promotions	36 Months	14-Dec-16	480,000	ES	200,000	160,000	160,000	120,000	-	-	-
14	Rural Road Asset Management System	16-Jul-13	Tshashu Consulting	36 Months	30-Jun-16	4,551,754	ID	1,560,526	-	-	1,839,000	1,897,000	1,992,000	2,133,000
15	Provision of VOIP services for telephone system for Mokopane EHP Office	14-Apr-14	Least Cost Communication t/a Callsave	36 months	14-Apr-17	129,901	CSSS	429,693	275,668	241,813	43,300	-	-	-

16	Extension of provision of VOIP services for telephone system to WDM Head Office	19-May-14	Least Cost Communication t/a Callsave	36 months	19-May-17	See #12	CSSS		12,112	10,625	-	-	-	-
17	Waterberg District Municipality Building Maintenance	14-May-15	M2M Projects and Sthembekile Farm and Project JV	36 months	21-May-18	SCHEDULE	ID	-	908,036.00	796,522.00	690,800.00	1,100,000	1,168,200	1,237,124
18	Waterberg District Municipality Building Maintenance	14-Apr-15	Seabi Distributors	36 months	25-May-18	SCHEDULE	ID	-	161,309.00	161,039.00	690,800.00	1,100,000	1,168,200	1,237,124
19	Appointment of Professional Consultants for Provision of Project Management Unit function on behalf of Infrastructure Department	13-Jul-15	SML Projects Pty LTD	36 months	26-Aug-17	SCHEDULE	ID	-	6,620,171	5,807,168	5,000,000.00	-	-	-

APPENDIX I –Municipal Entity/Service Provider Performance Schedule

2015/16 SERVICE PROVIDER PERFORMANCE REPORT AS AT 30 JUNE 2016

NO	Tender Number	IDP Project #	Project Description	Date Awarded	Service Provider/ Contractor	Amount Awarded (VAT Exclusive)	Dept	RATING	COMMENTS
1	WDM/2014/15-13	MIG	APPOINTMENT OF PROFESSIONAL CONSULTANTS FOR PROVISION OF PROJECT MANAGEMENT UNIT (PMU) FUNCTION ON BEHALF OF INFRASTRUCTURE DEVELOPMENT DEPARTMENT	13/07/2015	SML Projects (Pty) Ltd	11, 253.51 total unit rate	ID	3	the performance were not outstanding since there are roll over projects. The service providers was not monitored accordingly
2	WDM/2014/15-14	DWS	APPOINTMENT FOR PLANNING, DESIGN AND CONSTRUCTION OF CLUSTER 1 MWIG PROJECTS IN MODIMOLLE LOCAL MUNICIPALITY	24/06/2015	BIP CONSULTING ENGINEERS	900,953.63	ID	2	poor performance and the project was not completed in time
3	WDM/2014/15-15	DWS	APPOINTMENT FOR PLANNING, DESIGN AND CONSTRUCTION OF CLUSTER 2 MWIG PROJECTS IN MODIMOLLE LOCAL MUNICIPALITY	09/07/2015	TSHASHU CONSULTING AND PROJECT MANAGERS	976,069.07	ID	3	the performance moderate and meet the target
4	WDM/2014/15-16	DWS	PLANNING, DESIGN AND CONSTRUCTION OF CLUSTER 3 MWIG PROJECTS IN MOOKGOPHONG LOCAL MUNICIPALITY	19/08/2015	TSHASHU CONSULTING AND PROJECT MANAGERS	682,817.72	ID	3	the performance moderate and meet the target

5	WDM/2014/15-17	DWS	PLANNING, DESIGN AND CONSTRUCTION OF CLUSTER 4 MWIG PROJECTS IN MOOKGOPHONG LOCAL MUNICIPALITY	27/08/2016	KIPP CONSULTING ENGINEERS	932,156.14	ID	3	the performance moderate and meet the target
6	WDM/2014/15-19	DWS	PLANNING, DESIGN AND CONSTRUCTION OF CLUSTER 6 MWIG PROJECTS IN THABAZIMBI LOCAL MUNICIPALITY	19/08/2015	BIP CONSULTING ENGINEERS	655,550.04	ID	2	poor performance and the project was not completed in time
7	WDM/2014/15-18	DWS	PLANNING, DESIGN AND CONSTRUCTION OF CLUSTER 5 MWIG PROJECTS IN THABAZIMBI LOCAL MUNICIPALITY	13/11/2015	BIP CONSULTING ENGINEERS	703,632.03	ID	2	poor performance and the project was not completed in time
8	Limited bidding	MIG	ESTABLISHMENT OF LANDFILL SITE IN MODIMOLLE LM	13/11/2015	SPO CONSULTING CC	1,340,998.76	ID	3	the performance moderate and meet the target
9	Limited bidding	MC001 15126	COMPILATION OF 2014/15 ANNUAL FINANCIAL STATEMENTS AND AUDIT SUPPORT FOR WATERBERG DISTRICT MUNICIPALITY	15/07/2015	CHALANCO PROPERTIES TA FIINVEST FINANCIAL SOLUTIONS CC	455,000.00	BTO	Succesful	14/15 AFS were submitted timeously to all stakeholders(AG,NT,PT and COGHSTA) and the appointed consultant gave support to the institution throughout the audit.
10	Limited bidding		INSTALATION OF TELEPHONE SYSTEM FOR LEPHALALE FIRE STATION	18-Jan-16	LEAST COST COMMUNICATION TA CALLSAVE	103,373.05	CSSS	4	Minor issue that is currently being resolved
11	COFUNDING	U-E40	COFUNDING OF WATERBERG BIOSPHERE RESERVE	13/11/2015	WATERBERG BIOSPHERE RESERVE	151,666.00	PED	4	delivered according to their business plan
12	WDM/2015/16-05	MIG	Leseding Paving of streets ext 1&2	30/11/2015	Baybol general trading and EMDA construction JV	4,550,000.00	ID	4	performance was Successful

13	WDM/2015/16-02	EPWP	CONSTRUCTION OF VIP SANITATION AT MOSOGE VILLAGE	15/12/2015	SOPHY AND JACK SHOP TRAINING AND CIVIL CONSTRUCTION PTY LTD	815,584.84	ID	4	performance was Successful
14	WDM/2015/16-03	IN021	SUPPLY AND DELIVERY OF MICROSOFT SERVER LICENCES	30/11/2015	JUSTNET SOLUTIONS	288,946.70	CSSS	5	No issues
15	WDM/2015/16-04	MIG	Phagameng streets & storm water-ward 6	13/11/2015	Mafafo Building Construction	6,280,686.00	ID	4	performance was Successful
16	WDM/2015/16-01	MIG	Development of ward 7 park (Masakeng street)	13/11/2015	Mafafo Building Construction	733,314.00	ID	4	performance was Successful
17	WDM/2014/15-16	DWS	PLANNING, DESIGN AND CONSTRUCTION OF CLUSTER 3 MWIG PROJECTS IN MOOKGOPHONG LOCAL MUNICIPALITY - CONSTRUCTION	22/01/2016	NGUNGWA DEVELOPMENT CC	3,599,096.97	ID	3	performance was moderate
Mookgophong: Install valves, PVRs and chambers in existing network							ID		
Roedtan: Drill. Equip additional borehole and upgrade network							ID		
18	WDM/2014/15-15	DWS	PLANNING, DESIGN AND CONSTRUCTION OF CLUSTER 2 MWIG PROJECTS IN MODIMOLLE LOCAL MUNICIPALITY	22/01/2016	SYDWELL SHABANGU PROJECTS	3,437,130.29	ID	2	the contractor did not perform well and they were unable to meet target on time
Mabatlane Ext 3:Install skeleton network for 600 erven							ID		
Mabaleng: Storage 1.5Ml pressure tower							ID		
Modimolle town: Replace asbestos pipes							ID		
19	WDM/2014/15-17	DWS	PLANNING, DESIGN AND CONSTRUCTION OF CLUSTER 4 MWIG PROJECTS IN MOOKGOPONG LOCAL MUNICIPALITY	17/12/2015	MASHAIPONE GENERAL CONSTRUCTION	2,412,280.71	ID	3	the contract was terminated before completion due to duplication of projects, however the contractor was unable to meet targets
Mookgophong: Replace 5x pumps and rehabilitate Nyl Reservoir							ID		

Mookgopong Drill and equip 4x5 boreholes							ID		
20	WDM/2014/15-14	DWS	PLANNING, DESIGN AND CONSTRUCTION OF CLUSTER 1 MWIG PROJECTS IN MODIMOLLE LOCAL MUNICIPALITY	15/12/2015	UNITY CONSTRUCTION	3,383,141.75	ID	2	poor performance and the project was not completed in time
MABATLANE EXT 6 INSTALL SKELETON NETWORK FOR 300 ERVEN							ID		
PHAGAMENG EXT 13 INSTALL SKELETON NETWORK FOR 1300 ERVEN							ID		
MABATLANE DRILL TEST AND EQUIP BOREHOLE							ID		
21	WDM/2014/15-19	DWS	PLANNING, DESIGN AND CONSTRUCTION OF CLUSTER 6 MWIG PROJECTS IN THABAZIMBI LOCAL MUNICIPALITY	15/12/2015	UNITY CONSTRUCTION	3,368,216.63	ID	2	poor performance and the project was not completed in time
DEVELOPMENT OF GROUND WATER FOR THABAZIMBI AND REGOROGILE							ID		
SCHILPADNEST SMACHERSBLOCK WATER SUPPLY							ID		
22	WDM/2014/15-08	03/15150	PROVISION OF LEGAL SERVICES	15/12/2015	MOHALE INCORPORATED	14955 PER UNIT RATE	CSSS	5	none
23	WDM/2014/15-20	003/015170, 003/015203, 008/015170	PROVISION OF SECURITY SERVICES	26/11/2015	LELEDU SECURITY SERVICES	5,427,034.70	CSSS	5	none
24	MIG/LP1224/5/11/13	MIG	THE UPGRADING OF THABAZIMBI WASTE WATER TREATMENT WORKS	16-May-16	QUANTIBUILD PTY LTD	64,234,784.55	ID	4	the contractor is performing very well
25	MIG/LP1224/5/11/13	MIG	THE UPGRADING OF THABAZIMBI WASTE WATER TREATMENT WORKS	16-May-16	AEROCON SOUTH AFICA PTY LTD	4,765,215.45	ID	4	the service providers is performing very well
26	WDM/2014/15-18	DWS	PLANNING, DESIGN AND CONSTRUCTION OF CLUSTER 5 MWIG PROJECTS IN THABAZIMBI LOCAL MUNICIPALITY	08/04/2016	UNITY CONSTRUCTION	1,500,860.40	ID	2	poor performance and the project was not completed in time
Development of water supply for Raphuti / Leeuport							ID		

TOTAL					111,698,509.43			

APPENDIX J- Disclosure of Financial interest

WDM DECLARATION OF FINANCIAL INTEREST FOR 2015/16

OFFICIALS

No.	Title	Officials Name		Designation	Company Name
1	Mr	Siebe	Phathutshedzo	Divisional Manager Development Planning	Rirothe Planning Consulting
2	Mr	Mabotja	Mpheta Samuel	Municipal Manager	Lerato-rato Business Enterprise
3	Mr	Kgosana	Madumetja	EHP	Enviro Ndia Setrvices
4	Mr	Seshoka	Maomela Jack	Technician	Maomela Trading Enterprise
6	Mr	Ngobeni	Joseph	Sports Officer	Roxanne Business Enterprise
7	Mr	Mello	Lesibana Comfort	CSSS- Secretary	Rise Now Trading 28
8	Ms	Makgobela	Ketlana Julia	Divisional Manager Supply Chain Management	Kgobie Construction
					Kgobase Investments
9	Mr	Morema	Mahlatse Ebden	Risk Officer	Ocupational Safety and Health Hazard
					MmaJoyce Catering and Supply
11	Ms	Konaite	Lindy Lebogang	Internal Audit Intern	Asebabhaneni General Trading
					Pitjeng Lebsa General Trading
12	Ms	Phasha	Letty Mummy	Control Room Operator	NHZM Holdings
13	Mr	Tsebe	Sesheke Keakile Benjamin	Control Room Operator	Thandolwethu Limpopo Enterprise
14	Ms	Ntshangase	Tebogo	Committee Officer	Moreleba Agricultural Cooperative

					Transakisie Trading
					Lexion Networks Enterprise
15	Ms	Legodi	Raisibe Martha	PA-Speaker	Morwamogolo Constructions and Projects CC
16	Mr	Sole	Leonard	Manager: Planning and Economic Development	Waterberg Economic Development Agency
17	Ms	Lekalakala	Makgoba Paulina	Receptionist	Ndabi and Rakgadi Trading
					Nkome Farming and Projects
18	Mr	Tloubatla	Letseka Gladwin	CFO	LKT Logistics (PTY) LTD
19	Ms	Macheke	Ramadimetja Ivy	Environmental Health Practitioner	Joteko Business and Enterprise
20	Ms	Nogilana-Raphela	Patricia Feziwe	Manager: CSSS	Lubalalo Bricks Development and Business Projects

COUNCILORS

No.	Title	Councilor Name		Designation	Company Name
1	Mr	Ngwetjana	Lesiba Simon	Councilor	Verstoteling Business Enterprise
2	Ms	Moremi	Manameng Lettie	Councilor	Gladshore Trading and Projects(Spouse)
					Ano Lephalale Filtration(Spouse)
					Mzansi Sihlangene trading Projects (PTY) LTD
3	Ms	Mogotsi	Mankgobo Amanda Meriam	Councilor	Tribal Zone Trading 564
					Batlhopiwa Projects
4	Mr	Mhlanga	Sipho Bradly	Councilor	Exabuzz CC
5	Mr	Moeletsi	Zacharia Rankadimeng	Councilor	Belabela Image Consultants
					Walk Together Trading 4
					ZCN Specialists

					BB Atlanta Kids Football Club
					Belabela Branding Initiative
					Bornfree Investment 180
					Bushveld Communication and Training Network
					Conie Projects
					Dibatho Business Consultants
					Izintobizodwa Research and Development Consultants
					Onexone Group Supplier
					Sepampie Consortium
					Umhlali Upliftment and Services
					Vula Security Services
					Deco Fibre Glass Manufacturing
					Nice Treat Tourism and Projects 4
6	Mr	Basson	Andries Francois	Councilor	EXXARO
7	Mr	Mosaam	Zunaid	Councilor	Limpopo Independent Media
8	Mr	Ngwetjana	Lesiba Nelson	Ward Councilor	Ditau Verstoteling Café
9	Ms	Mojela	Nomaliza Gladys	Councilor	Meta-Ntwane Construction

APPENDIX K- Revenue Collection Performance By Vote and By Source

APPENDIX K (i): REVENUE COLLECTION PERFORMANCE BY VOTE

APPENDIX K (ii) – Revenue Collection Performance By Source

APPENDIX L – Conditional Grants Received: Excluding MIG

	2016	2015
21. Government grants and subsidies		
Operating grants		
Equitable share	111,232,000	99,036,000
LG SETA Grant	-	32,026
Municipal Infrastructure Grant (PMU)	5,000,000	-
Rural Road Asset Management Grant	1,839,000	1,779,000
LEDET Biosphere Grant	151,622	147,667
Municipal Systems Improvement Grant	940,000	840,551
Finance Management Grant	1,250,000	1,250,000
Expanded Public Works Incentive Grant	1,000,000	1,000,000
Mayor's Golf Day Grant	45,550	-
Tourism Grant	243,340	-
	121,701,512	**104,085,244**

APPENDIX M- Capital Expenditure – New & Upgrade/ Renewal Programmes

APPENDIX M (i): CAPITAL EXPENDITURE - NEW ASSETS PROGRAMME

See attached AFS 2015/16 Audited

APPENDIX M – Capital Expenditure – New Assets Programme

APPENDIX M (ii): CAPITAL EXPENDITURE - NEW ASSETS PROGRAMME

See attached 2015/16 Audited AFS

APPENDIX N –Capital Programme by Project 2015/16

NO	Tender Number	IDP Project #	Project Description	Date Awarded	Service Provider/ Contractor	Amount Awarded (VAT Exclusive)	Dept
1	WDM/2014/15-13	MIG	APPOINTMENT OF PROFESSIONAL CONSULTANTS FOR PROVISION OF PROJECT MANAGEMENT UNIT (PMU) FUNCTION ON BEHALF OF INFRASTRUCTURE DEVELOPMENT DEPARTMENT	13/07/2015	SML Projects (Pty) Ltd	11, 253.51 total unit rate	ID
2	WDM/2014/15-14	DWS	APPOINTMENT FOR PLANNING, DESIGN AND CONSTRUCTION OF CLUSTER 1 MWIG PROJECTS IN MODIMOLLE LOCAL MUNICIPALITY	24/06/2015	BIP CONSULTING ENGINEERS	900,953.63	ID
3	WDM/2014/15-15	DWS	APPOINTMENT FOR PLANNING, DESIGN AND CONSTRUCTION OF CLUSTER 2 MWIG PROJECTS IN MODIMOLLE LOCAL MUNICIPALITY	09/07/2015	TSHASHU CONSULTING AND PROJECT MANAGERS	976,069.07	ID
4	WDM/2014/15-16	DWS	PLANNING, DESIGN AND CONSTRUCTION OF CLUSTER 3 MWIG PROJECTS IN MOOKGOPHONG LOCAL MUNICIPALITY	19/08/2015	TSHASHU CONSULTING AND PROJECT MANAGERS	682,817.72	ID
5	WDM/2014/15-17	DWS	PLANNING, DESIGN AND CONSTRUCTION OF CLUSTER 4 MWIG PROJECTS IN MOOKGOPHONG LOCAL MUNICIPALITY	27/08/2016	KIPP CONSULTING ENGINEERS	932,156.14	ID
6	WDM/2014/15-19	DWS	PLANNING, DESIGN AND CONSTRUCTION OF CLUSTER 6 MWIG PROJECTS IN THABAZIMBI LOCAL MUNICIPALITY	19/08/2015	BIP CONSULTING ENGINEERS	655,550.04	ID
7	WDM/2014/15-18	DWS	PLANNING, DESIGN AND CONSTRUCTION OF CLUSTER 5 MWIG PROJECTS IN THABAZIMBI LOCAL MUNICIPALITY	13/11/2015	BIP CONSULTING ENGINEERS	703,632.03	ID

8	Limited bidding	MIG	ESTABLISHMENT OF LANDFILL SITE IN MODIMOLLE LM	13/11/2015	SPO CONSULTING CC	1,340,998.76	ID
9	Limited bidding	MC001 15126	COMPILATION OF 2014/15 ANNUAL FINANCIAL STATEMENTS AND AUDIT SUPPORT FOR WATERBERG DISTRICT MUNICIPALITY	15/07/2015	CHALANCO PROPERTIES TA FIINVEST FINANCIAL SOLUTIONS CC	455,000.00	BTO
10	Limited bidding		INSTALATION OF TELEPHONE SYSTEM FOR LEPHALALE FIRE STATION	18-Jan-16	LEAST COST COMMUNICATION TA CALLSAVE	103,373.05	CSSS
11	COFUNDING	U-E40	COFUNDING OF WATERBERG BIOSPHERE RESERVE	13/11/2015	WATERBERG BIOSPHERE RESERVE	151,666.00	PED
12	WDM/2015/16-05	MIG	Leseding Paving of streets ext 1&2	30/11/2015	Baybol general trading and EMDA construction JV	4,550,000.00	ID
13	WDM/2015/16-02	EPWP	CONSTRUCTION OF VIP SANITATION AT MOSOGE VILLAGE	15/12/2015	SOPHY AND JACK SHOP TRAINING AND CIVIL CONSTRUCTION PTY LTD	815,584.84	ID
14	WDM/2015/16-03	IN021	SUPPLY AND DELIVERY OF MICROSOFT SERVER LICENCES	30/11/2015	JUSTNET SOLUTIONS	288,946.70	CSSS
15	WDM/2015/16-04	MIG	Phagameng streets & storm water-ward 6	13/11/2015	Mafafo Building Construction	6,280,686.00	ID
16	WDM/2015/16-01	MIG	Development of ward 7 park (Masakeng street)	13/11/2015	Mafafo Building Construction	733,314.00	ID
17	WDM/2014/15-16	DWS	PLANNING, DESIGN AND CONSTRUCTION OF CLUSTER 3 MWIG PROJECTS IN MOOKGOPHONG LOCAL MUNICIPALITY - CONSTRUCTION	22/01/2016	NGUNGWA DEVELOPMENT CC	3,599,096.97	ID

APPENDIX O - Capital Project by Ward 2015/16

Capital Programme by Project by Ward 2015/16 **R' 000**		
Capital Project	Ward(s) affected	Works completed (Yes/No)
Water	N/A	
"Project A"	N/A	
"Project B"	N/A	
Sanitation/Sewerage	N/A	
Electricity	N/A	
Housing	N/A	
Refuse removal	N/A	
Stormwater	N/A	
Economic development	N/A	
Sports, Arts & Culture	N/A	
Environment	N/A	
Health	N/A	
Safety and Security	N/A	
ICT and Other	N/A	

APPENDIX P – Services Connection Backlogs at schools and Clinics

Service Backlogs: Schools and Clinics				
Establishments lacking basic services	**Water**	**Sanitation**	**Electricity**	**Solid Waste Collection**
Schools (NAMES, LOCATIONS)				
Not pallicable	NA	NA	NA	NA
Clinics (NAMES, LOCATIONS)				
Not applicable	NA	NA	NA	NA
Names and locations of schools and clinics lacking one or more services. Use 'x' to mark lack of service at appropriate level for the number of people attending the school/clinic, allowing for the proper functioning of the establishment concerned.				T P

APPENDIX Q – Service Backlogs Experienced by the Community where another Sphere of Government is responsible for Service Provision

Service Backlogs Experienced by the Commmunity where another Sphere of Government is the Service Provider (where the municipality whether or not act on agency basis)		
Services and Locations	**Scale of backlogs**	**Impact of backlogs**
Clinics: **Housing:**	**N/A**	
Licencing and Testing Centre:	**N/A**	
Reseviors		
Schools (Primary and High):	**N/A**	
Sports Fields:	**N/A**	
		T Q

APPENDIX R –Declaration of Loan and Grants made by the Municipality

Declaration of Loans and Grants made by the municipality 2015/16				
All Organisation or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value 2014/15 R' 000	Total Amount committed over previous and future years
None	None	None	None	None
* Loans/Grants - whether in cash or in kind				T R

APPENDIX S – Declaration of Return not made in Due Time under MFMA s71

APPENDIX T Presidential outcome for local Government

APPENDIX U - Audited Annual Financial Statements 2015/2016

See the attached 2015/16 financial statement