

**MINUTES OF THE WATERBERG DISTRICT MUNICIPALITY'S SPECIAL
COUNCIL MEETING HELD ON THE 30TH SEPTEMBER 2015 AT 12H00 IN THE
WDM COUNCIL CHAMBER**

1. OPENING AND WELCOME

The meeting started at **12:05**. In the absence of the Speaker, the Municipal Manager M.S. Mabotja chaired the first part of the meeting. The Municipal Manager read out notice of the meeting, welcomed everyone present and declared the meeting officially opened.

The Municipal Manager then presided over the election of the Acting Speaker, read out the apology from the Speaker and called for nominations.

The Chief Whip Cllr. N. S. Morumudi moved for the nomination of Cllr. L. J. Lebelo as Acting Speaker and was seconded by MMC. T. A. Mashamaite.

After his acceptance of the nomination, Cllr. L. J. Lebelo was declared the Acting Speaker and took over the proceedings from the Municipal Manager. He then took the opportunity to thank council for having confidence in him to lead the proceedings and proceeded with the meeting.

2. APOLOGIES

The following apologies were received:

- a. Cllr. A. F. Basson
- b. Cllr. M. S. Molekwa
- c. Cllr. Z. Mosam
- d. Executive Mayor – Cllr. N. R. Mogotlane
- e. Cllr. L. C. Kganyago
- f. Cllr. R.L.R. Monoa

Resolved:

That apologies tendered by the following councillors be accepted:

- a. Cllr. A. F. Basson
- b. Cllr. M. S. Molekwa
- c. Cllr. Z. Mosam
- d. Executive Mayor
- e. Cllr. L. C. Kganyago
- f. Cllr. R.L.R. Monoa

The Acting Speaker Cllr. L. J. Lebelo invited council to nominate the Acting Executive Mayor. Chief Whip Cllr. N. S. Morumudi nominated MMC. R. Z. Moeletsi to be the Acting Executive Mayor and was seconded by MMC. B. S. Mhlanga.

3. REPORTS AND RECOMMNDATIONS

**A282/2015 EXTENSION OF SECONDMENT OF AN OFFICIAL TO
MOGALAKWENA LOCAL MUNICIPALITY AT THE LEVEL OF THE
ACTING ACCOUNTING OFFICER**

Item 01/30/09/2015

RESOLVED :

THAT :

1. Council approves extension of secondment of Manager Executive Support, Mr P. Makondo to Mogalakwena Local Municipality at the level of the Acting Accounting Officer.
2. The extension be effected with effect from 27 September 2015 for a period not exceeding three(3) months upon the consent of the seconded official as determined by the Municipal Manager.
3. Waterberg District Municipality continue paying the seconded incumbent his monthly salary during the secondment period.
4. The difference in salaries/acting allowance be the responsibility of Mogalakwena Local Municipality.
5. A notice must be given by Mogalakwena Local Municipality within a period of 30 days regarding the withdrawal of the seconded Manager.
6. The secondment be effected in terms of Section 88 of the Local Government: Municipal Structures Act 117 of 1998.
7. The Acting Appointment **of Divisional Manager Communication, IGR and Protocol, Mr Patrick Malete** be extended for a further duration of three (3) months during the secondment period.
8. Section 56 of the Local Government Municipal Systems Act 32 of 2000 as Amended, be complied with in case there a need to extent the secondment.

**A283/2015 EXTENSION OF APPOINTMENT FOR ACTING CHIEF
FINANCIAL OFFICER**

Item 02/30/09/2015

RESOLVED :

THAT :

1. The report by the Municipal Manager on the extension of the acting appointment of Divisional Manager Income, Budgeting and Reporting, MAM Mabusela as Chief Financial Officer from 01 October 2015 until 31 December 2015 be approved by Council.
2. Council approves acting allowance be paid to Divisional Manager Income, Budgeting and Reporting for the extended period of acting which shall not exceed more than three months.

3. Council approves that the Municipal Manager send a letter to the MEC for COGHSTA requesting concurrence for extension of acting as per legislation; Local Government: Municipal Systems Amendment Act, 2011.

A284/2015 ACTING ON A HIGHER POSITION

Item 03/30/09/2015

RESOLVED :

THAT :

1. The report on extension of acting appointment for Ms. LD Kgomo and Mr. CC. Mogolola on higher positions by the Manager Corporate Support & Shared Services be approved.
2. Council approves extension of acting appointment for Head IDP (LD Kgomo) as Divisional Manager Strategic Support and Planning for more than four months .i.e. from 01 October 2015 until the post is filled.
3. Council approves extension of acting appointment for Internal Auditor (CC Mogolola) as Chief Internal Auditor for more than four months .i.e. from 01 October 2015 until the post is filled.
4. Council approves acting allowance for the above mentioned positions for more than four calendar months or until the posts are filled.

**A285/2015 WDM AUDIT COMMITTEE SHARED SERVICES WITH
MOGALAKWENA LOCAL MUNICIPALITY**

Item 04/30/09/2015

RESOLVED :

THAT:

1. The report of the Municipal Manager regarding the shared services of WDM Audit Committee with Mogalakwena Local Municipality as contained in the agenda be approved.
2. Mogalakwena Local Municipality enter into contract with the WDM Audit Committee with effect from 01 October 2015 for a period not exceeding six months.
3. Mogalakwena Local Municipality must be responsible to remunerate Audit Committee members the sitting fees, and related costs.

**A286/2015 MULTI – YEAR (3 YEARS) SALARY AND WAGE
COLLECTIVE AGREEMENT FOR THE PERIOD 01 JULY 2015 TO 30 JUNE
2018 AND IMPLEMENTATION OF THE ANNUAL SALARY INCREASE
2015/2016**

Item 05/30/09/2015

RESOLVED :

THAT :

1. Council note the report on newly concluded Multi-Year (3) Salary and Wage Collective Agreement for the period 2015 – 2018 and implementation of the annual salary and wage increase for the 2015/2016 financial year by the Manager Corporate Support and Shared Services.
2. All employees excluding employees appointed in terms of section 56 and 57 of the Municipal Systems Act as amended shall receive the following increase for the 2015/2016 financial year:
 - 2.1 Effective 01 July 2015 salaries increase by 7%.
 - 2.2 Effective 01 July 2015 the minimum wage payable in the sector shall be R6 014.93 per month.
 - 2.3 Effective 01 July 2015, maximum employer contribution to an employee's accredited medical scheme shall not exceed R3 871.00 based on the 60/40 principle.
 - 2.4 Effective 01 July 2015, monthly employer contribution towards Defined Contribution Retirement Funds be 18%, except those employees who are already getting higher than 18% employer contribution.
 - 2.5 Effective 01 July 2015 Home Owners Allowance shall increase to a flat rate of R700.00 per month. Waterberg is however currently already having an institutional arrangement for housing assistance allowance for all its employees.
 - 2.6 Benefits or conditions of service that ordinarily increases by virtue of its link to the increase in the salary of an employee shall increase by the same rate as the salary increase.
 - 2.7 The implementation of the 2015/16 salary and wage increase shall be with effect from 01 July 2015 and backdated accordingly.

3. Closure

The Acting Speaker Cllr. L. J. Lebelo thanked all councillors and the management team for the successful meeting.

The meeting was officially closed at **12:16**.

CLLR L.J. LEBELO
ACTING SPEAKER

DATE